

Estd: 2009

JNTUH College Code: 6C

An ISO 9001:2015 Certified Institution



PRYADARSHINI INSTITUTE OF SCIENCE AND TECHNOLOGY FOR WOMEN

(Approved by AICTE, New Delhi and Affiliated to JNTUH Hyderabad)

SaiPrabhath Nagar, Khammam Rural -507003, Khammam Dist., Telangana State.

Website:www.priw.ac.inEmailId:jks_edu@yahoo.comCell:[+91-92466 25050](tel:+91-9246625050).

IQAC MEETINGS AY 2022-23

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Constitution of IQAC

AY 2022-23



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INTERNAL QUALITY ASSURANCE CELL(IQAC)


INTRODUCTION

The IQAC elected the Principal Dr. B.Gopal as the Chairperson, and Mrs. N. Jayamma, Senior Faculty Assistant Professor from the Department of ECE, was nominated as the Co-ordinator for the Academic Year 2022-23. The IQAC formation includes all stakeholders of the Institute, i.e., Students, Alumni, Senior Faculty, Members of Local Community, Industry experts and Members of the Management and Administration.

CONSTITUTION OF IQAC

The Internal Quality Assurance Cell (IQAC) has been constituted with the following members:

SNO	COMMITTEE MEMBERS	DESIGNATION	ROLE IN THE COMMITTEE
1	Dr. B. Gopal	Principal	Chairman
2	Mr.I. Narsimha Rao,	Head, Dept of CS	Member
3	Mr. D. Ramesh	Head, Dept of ECE	Member
4	Mr.G. Kumara Swami	Head, Dept of EEE	Member
5	Mrs. N.Anitha	Head, Dept of H&S	Member
6	Mr. I. Narsimha Rao	In charge, Exam Branch	Member
7	Mr.Manmohan Tiwari	Training & Placement Officer	Member
8	Mr. S. Anil Kumar	Management Nominee	Member
9	Mr.A. Venkat Ramana	Administrative Officer	Member
10	Mr. M. Kishore	Local Society Member	Member
11	Ms. Surampalli Harika	(206C1A6642) CSM	Member
12	Ms. Jikkula Suchitha	(206C1A0419) ECE	Member
13	Ms. B. Akhila	Alumni (EEE)	Member
14	Mr. K. Koteswar Rao	Industrialist	Member
15	Mrs. N. Jayamma	Assistant Professor of ECE	Co-Ordinator


IQAC Co-ordinator




Principal

PRINCIPAL
Priyadarshini Institute of
Science & Technology for Women
Saiprabhath Nagar, Peddathanda
KHAMMAM-507 003

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Objectives:


- The primary aim of IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- Periodic assessment of benchmarks for all courses and programs
- Instant internal quality checks for improvement of academic quality
- Identification of strong, medium and low pace performers and providing suitable academic attachments and assignments.
- Strive towards holistic quality of both students and faculty.
- Turnaround strategies for resource mobilization for R&D, consultancy and extension activities
- Enhance collaborative learning skills among stakeholders.

STRATEGIES


- Ensuring timely, efficient, and progressive performance of academic, administrative, and financial tasks.
- The relevance and quality of academic and research programs.
- Equitable access and affordability of academic programs for various sections of society.
- Optimization and integration of modern methods of teaching and learning
- The credibility of internal evaluation procedures.
- Ensuring the adequacy, maintenance, and functioning of the support structure and services.

FUNCTIONS OF IQAC

- Maintaining the complete documentation and record as per the UGC and NAAC requirements
- Collecting Feedback from students, parents and other Stakeholders on Quality related institutional processes
- Conducting the Academic Audit for each department and preparing the reports
- For organizing inter and intra-institutional workshops, quality seminars related themes, and promotion of quality initiatives.
- Documentation of the various programs /activities of the college, leading to quality improvement


IQAC Co-ordinator




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Telangana



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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/CIR/2022-23/01

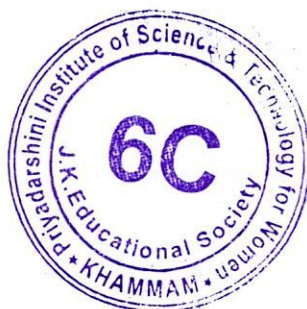
Date: 06-07-2022

CIRCULAR

IQAC meeting is scheduled on 07-07-2022 at 2:00 P.M. in the board room. All the HODs are requested to furnish the below mentioned data. The Agenda of the meeting is as follows

1. To appraise the previous meeting minutes of IQAC
2. To appraise the introduction of new course
3. Review on Summer Internship
4. To identify the slow learners for remedial classes
5. To appraise the minutes submitted by DAC
6. Review on Student Counseling system
7. Conduction of Orientation Day
8. Any other item with the permission of chair.


IQAC Co-ordinator




Principal
Priyadarshini Institute of
Science & Technology for Women
Saiprabath Nagar, Peddathanda,
KHAMMAM-507 003

Copy to

1. All IQAC Members
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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/CIR/ 2022-23/01

Date: 08-07-2022

Minutes of Meeting

Mrs. N. Jayamma, Coordinator IQAC, welcomed all the members of the IQAC for the meeting held on 07th July, 2022 at 02.00pm in the board room. The meeting started with the permission of the principal. The following discussions were made as per agenda of the meeting and the following decisions were taken.

Item No.1: To appraise the previous meeting minutes of IQAC

The members of IQAC approved the minutes of Internal Quality Assurance Cell (IQAC) meeting held on 07-04-2022

Item No. 2: To appraise the introduction of New Course

IQAC congratulated for introducing MBA branch from this Academic year with an intake of 120 students

Item No. 3: To appraise about Summer Internship.

The IQAC reviewed the status of summer internship undergone by Thirdyear students and the committee further informed to motivate students to undergo internships in Industries/ Organizations collaborated with college

Item No. 4: To identify the slow learners for Remedial Classes

IQAC instructed all the HODs to identify the slow learners based on the academic performance and take the necessary measures to improve their performance by conducting Remedial Classes.

Item No. 5: To appraise the minutes submitted by DAC

The chairman discussed extensively the minutes submitted by DAC and approved it. Members noted the same and forwarded to the governing body for further approval.

Item No.6: To appraise Student Counselling System

The IQAC committee informed to respective Head of the Departments to Counsel the students.





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Item No.7: Conduction of Orientation Day

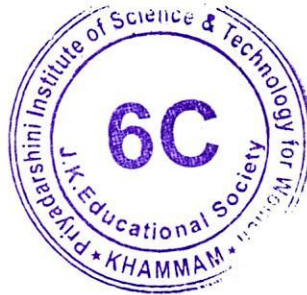
It is resolved to conduct Orientation Day for B.Tech. I year students 2022-23 and Chairperson informed HOD, H&S to make arrangements for conducting Orientation Day.

Item No.08: Any other item with the permission of chair.

The HODs are requested to prepare academic calendar for the Academic calendar 2022-23 as well as master timetable

The meeting ended up with vote of thanks by IQAC coordinator, Principal & Chairman of IQAC thanked the members for their valuable suggestions and guidance in view of the development of institution.


IQAC Co-ordinator




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INTERNAL QUALITY ASSURANCE CELL

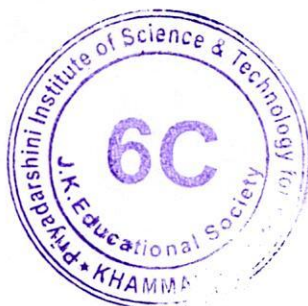
Ref: PRIW/IQAC/ATT/ 2022-23/01

Date: 07-07-2022

Attendance Sheet

SNO	COMMITTEE MEMBERS	ROLE IN THE COMMITTEE	Signature
1	Dr. B. Gopal, Principal	Chairman	
2	Mr. I. Narsimha Rao, Head, Dept of CSE	Member	
3	Mr. D. Ramesh, Head, Dept of ECE	Member	
4	Mr. G. Kumara Swami, Head, Dept of EEE	Member	
5	Mr. N. Anitha, Head, Dept of H&S	Member	N. A.
6	Mr. I. Narsimha Rao, In charge, Exam Branch	Member	
7	Mr. Manmohan Tiwari, Training & Placement Officer	Member	
8	Mr. S. Anil Kumar, Management Nominee	Member	
9	Mr. A. Venkat Ramana, Administrative Officer	Member	
10	Mr. M. Kishore, Local Society Member	Member	M. K.
11	Ms. Surampalli Harika, CSM (206C1A6642)	Member	Harika
12	Ms. Jikkula Suchitha, ECE (206C1A0419)	Member	Suchitha
13	Ms. B. Akhila, Alumni (EEE)	Member	Akhila
14	Mr. K. Koteswar Rao, Industrialist	Member	
15	Mrs. N. Jayamma, Assistant Professor of ECE	Co-Ordinator	Jayamma

IQAC Co-ordinator



Principal
Priyadarshini Institute of
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IQAC Action Taken Report



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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report of the meeting held on 07-07-2022

Sl. No.	Actionable Point	Action Taken
1.	To confirm the previous meeting minutes and ATR of Previous meeting	No comments were received on the resolutions made in the previous meeting and previous meeting ATR
2.	Introduction of new Branch	Successfully introduced MBA branch with an approved intake of 120
3.	Encouraging B.Tech. III year students for Summer Internship	Third year students undergone Internship programmes in the collaborated Industries.
4.	Identify the slow learners for Remedial Classes	Based on the Academic Performance of the students, Slow learners are identified and Heads of the Departments planned and organized Remedial Classes for improving their performance
5.	Implementation of all academic activities- DAC	Departmental Academic Committee planned all the academic activities and prepared Academic Calendar for successful Implementation
6.	Student Counseling during Pandemic	Heads of the Departments of all the departments instructed the faculty to counsel the students allotted for Counseling during the pandemic to learn the areas to be addressed.
7.	Conduction of Orientation Day	Successfully conducted Orientation Day as per JNTUH Schedule.

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IQAC CO-Ordinator



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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/CIR/ 2022-23/02

Date: 03-10-2022

CIRCULAR

IQAC meeting is scheduled on 04-10-2022 at 2:00 P.M. in the Board room. All the HODs are requested to furnish the below mentioned data. The Agenda of the meeting is as follows

1. To appraise the previous minutes of IQAC
2. Review on CRT Programs & placements
3. To conduct seminars and workshops on Intellectual Property Rights
4. Faculty publications & FDPs/workshops attended by the faculty.
5. MOUs signed with various organizations.
6. Professional society activities at the institution level
7. Proposal to conduct Alumni Meet
8. Proposal to conduct Parent Teacher Meet
9. Any other item with the permission of chair.

IQAC Co-ordinator

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Ref: PRIW/IQAC/CIR/ 2022-23/02

Date: 05-10-2022

Minutes of Meeting

Mrs. N. Jayamma, Coordinator IQAC, welcomed all the members of the IQAC for the meeting held on 4th October, 2022 at 02.00pm in board room. The meeting started with the permission of the principal. The following discussions were made as per agenda of the meeting and the following decisions were taken.

Item No.1: To appraise the previous minutes of IQAC

The members of IQAC approved the minutes of Internal Quality Assurance Cell (IQAC) meeting held on 07-07-2022

Item No. 2: To appraise on CRT Programs & placements.

The IQAC Chair suggested to encourage the students to utilize Resources provided in online mode.

Item No. 3: To conduct seminars and workshops on Intellectual Property Rights

The members of IQAC suggested to conduct seminars and workshops on IPRs to provide knowledge on obtaining patents copyrights etc.

Item No. 4: To appraise the members about the faculty publications & FDPs/workshops attended by the faculty.

The members appreciated the faculty, for publishing papers & achievements towards their professional and institutional growth as well.

Item No. 5: To appraise the members about MOUs signed with various organizations.

The IQAC Committee appreciated having MOUs with different institutions and appraised the activities organised under their headship.

Item No. 6: To appraise the members about the professional society activities at the institution level

The IQAC committee suggested to encourage the students to use the Discounts of Professional Societies, who conduct activities at the institution level





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Item No. 8: Proposal to conduct Alumni Meet

It is proposed to conduct the Alumni meet within one month and instructed the Alumni committee to initiate the process.

Item No. 9: Proposal to conduct Parent Teacher Meet

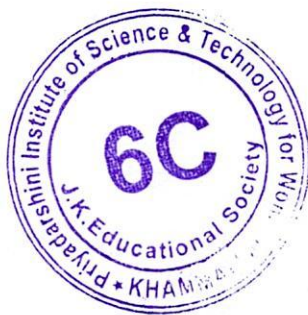
It is resolved to conduct parent teacher meeting as per the university guidelines and points to be addressed also discussed extensively.

Item No. 10: Any other item with the permission of chair.

IQAC appreciated the efforts of the faculty for encouraging students to participate actively in cocurricular and extracurricular activities actively

The meeting ended up with vote of thanks by IQAC coordinator, Principal & Chairman of IQAC thanked the members for their valuable suggestions and guidance in view of the development of institution.

IQAC Co-ordinator



Principal

PRINCIPAL

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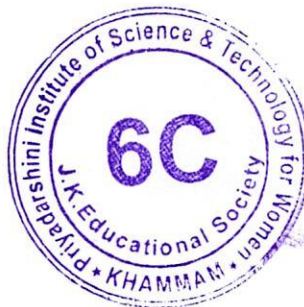
Ref: PRIW/IQAC/ATT/ 2022-23/02

Date: 04-10-2022

Attendance Sheet

SNO	COMMITTEE MEMBERS	ROLE IN THE COMMITTEE	Signature
1	Dr. B. Gopal, Principal	Chairman	
2	Mr. I. Narsimha Rao, Head, Dept of CSE	Member	
3	Mr. D. Ramesh, Head, Dept of ECE	Member	
4	Mr. G. Kumara Swami, Head, Dept of EEE	Member	
5	Mr. N. Anitha, Head, Dept of H&S	Member	N. A. ————
6	Mr. I. Narsimha Rao, In charge, Exam Branch	Member	
7	Mr. Manmohan Tiwari, Training & Placement Officer	Member	
8	Mr. S. Anil Kumar, Management Nominee	Member	
9	Mr. A. Venkat Ramana, Administrative Officer	Member	
10	Mr. M. Kishore, Local Society Member	Member	M. K. ————
11	Ms. Surampalli Harika, CSM (206C1A6642)	Member	Harika
12	Ms. Jikkula Suchitha, ECE (206C1A0419)	Member	Suchitha
13	Ms. B. Akhila, Alumni (EEE)	Member	Akhila
14	Mr. K. Koteswar Rao, Industrialist	Member	
15	Mrs. N. Jayamma, Assistant Professor of ECE	Co-Ordinator	

IQAC Co-ordinator



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IQAC Action Taken Report



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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report of the meeting held on 04-10-2022

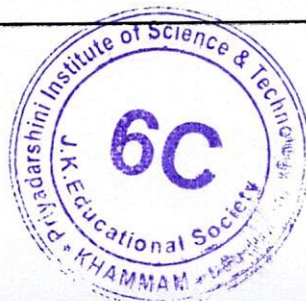
Sl. No.	Actionable Point	Action Taken
1.	To confirm the previous meeting minutes and ATR of Previous meeting	No comments were received on the resolutions made in the previous meeting and previous meeting ATR
2.	CRT Programs & placements	Based on Training and Placement data of 2021-22, planned the CRT programs for the current Academic year in Association with TASK and other agencies.
3.	conduct seminars and workshops on Intellectual Property Rights	In continuation to Seminars organized on IPRs since previous meeting, a seminar on introduction to copyrights and how to register trademarks organized and decided to organize furthermore
4.	Faculty publications & FDPs/workshops attended by the faculty	The HODs instructed the faculty to increase the publications during the academic year and expressed the satisfaction. Faculty of all the departments are continuously encouraged to participate
5.	MOUs signed with various organizations	In addition, with existing MOUs, signed MOUs with different Institutions to enhance the knowledge of the student and Faculty. FDPs and Seminars are conducted successfully during the Academic year
6.	Professional society activities at the institution level	HODs instructed all the faculty students to utilize the opportunities by which they can establish connections with industry experts and academic peers and also helps to increase research opportunities





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7.	Conduction of Alumni Meet	<p>Planning and preparation</p> <p>Organizing Committee Formed: A team of 10 members was assembled to handle various event tasks.</p> <p>Objectives Set: The meet aimed to enhance networking and celebrate alumni achievements.</p> <p>Date and Time Chosen: Scheduled for 14th November, 2022 from 10.00 am to 5.00pm in the college campus</p> <p>Invitations and Promotion:</p> <p>Alumni Database Updated: Contact information verified and updated.</p> <p>Invitations Sent: Invitations sent via social media to alumni.</p> <p>Event Promoted: Promoted through social media channels.</p> <p>Evaluation and Reporting:</p> <p>Outcomes Assessed: The event successfully met its objectives, with positive feedback from attendees.</p> <p>Report Provided: A detailed report on event success and areas for improvement submitted to stakeholders.</p>
8.	Conduction of Parent Teacher Meet	<p>Planning and Preparation:</p> <p>Organizing Committee Formed: A team of teachers and administrative staff was assigned to manage the meet.</p> <p>Objectives Set: Aimed at discussing student progress, addressing parent concerns, and fostering collaboration between home and school.</p> <p>Date and Time Chosen: Scheduled for 26th November, 2022 from 10.00 am to 1.00 pm in the campus</p> <p>2. Invitations and Promotion:</p> <p>Notification Sent: Notices sent home with students and via social media to all parents.</p> <p>Event Promoted: Information about the meet shared through the social media.</p>





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	3. Evaluation and Reporting: Outcomes Assessed: Evaluated the effectiveness of the meet and reviewed feedback. Report Provided: Submitted a detailed report on the meeting's success and areas for improvement.
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IQAC CO-Ordinator




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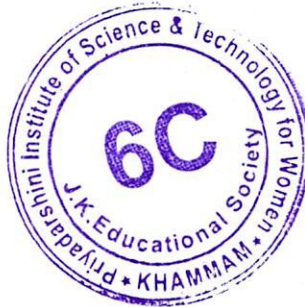
Date: 03-01-2023

CIRCULAR

IQAC meeting is scheduled on 04-01-2023 at 2:00 P.M. in the board Room. All the HODs are requested to furnish the below mentioned data. The Agenda of the meeting is as follows

1. To appraise the previous minutes of IQAC
2. To report the action taken on the minutes of the last meeting of IQAC held on 04-10-2022
3. To discuss about the financial aid towards R&D
4. To appreciate faculty for successful completion of SWAYAM/NPTEL courses
5. To review the status of student activities
6. To appraise the members about the Training and Placement activities and the placement of students in the college since last Academic year
7. To appraise the activities conducted under MOUs and Collaborations
8. Any other item with the permission of chair.

IQAC Co-ordinator



Copy to

1. All IQAC Members
2. File

Principal

**Priyadarshini Institute of
Science & Technology for Women**
Saiprabath Nagar, Peridathanda.
KHAMMAM-507 003



INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/CIR/ 2022-23/03

Date: 05-01-2023

Minutes of Meeting

Mrs. N. Jayamma, Coordinator IQAC, welcomed all the members of the IQAC for the meeting held on 04th January, 2023 at 02.00pm in board room. The meeting started with the permission of the principal. The following discussions were made as per agenda of the meeting and the following decisions were taken.

Item No.1: To appraise the previous minutes of IQAC

The members of IQAC approved the minutes of Internal Quality Assurance Cell (IQAC) meeting held on 04-10-2022

Item No.2: To report the action taken on the minutes of the last meeting of IQAC held on 04-10-2022

The members of IQAC apprised the action taken report on the previous meeting minutes. Members approved ATR.

Item No. 3: To discuss about the financial aid towards R&D

The IQAC appreciated the faculty for their publications and suggested to continue financial aid to the faculty for their overall development.

Item No. 3: To appreciate faculty for successful completion of SWAYAM/NPTEL courses

The members of IQAC appreciated faculty of ECE Dept, Mrs.N.Jayamma, Mr.P. Ramakrishna, Mr. M. Praveen Kumar, Mr. V. Nagaraju for successful completion NPTEL courses in new technologies

Item No. 4: To review the status of student activities

IQAC reviewed the career advancement programs such as guidance for competitive examinations and career counselling conducted since last meeting.

To mention notable Activities conducted under NSS CELL during pandemic

1. Masks and Sanitizers distribution at Naidupet
2. Conducted sessions on precautions to be followed in the pandemic to the local community





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3. Harithaharam program at college.

Members appreciated the NSS wing of the college for their initiation during pandemic and suggested to take active part in the societal activities in the future also.

Item No. 5: To appraise the members about the Training and placement activities and the placement of students in the college since last Academic year

The chairman presented the details of the placement during the last academic year and appreciated the T& P Cell for their efforts. IQAC also reviewed the Training programs conducted during the year.

The members noted about the Placement of the students on campus and off campus during last academic year and directed the Training and Placement Cell to initiate appropriate steps to improve the placement of the students in core companies and to pursue higher studies.

Item No. 6: To appraise the activities conducted under MOUs and Collaborations

The Chairman presented the list of seminars and workshops conducted with resource persons from the institutions under MOUs and Collaborations, the members noted and appreciated for the same.

Item No. 7: Any other item with the permission of chair.

Chairman enquired about the faculty publications, seminars, workshops, attended and suggested to keep on publishing papers by actively participating in more number of seminars and workshops as well

The meeting ended up with vote of thanks by IQAC coordinator, Principal & Chairman of IQAC thanked the members for their valuable suggestions and guidance in view of the development of institution.

IQAC Coordinator

Copy to

1. All IQAC Members
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Principal
PRIYADARSHINI INSTITUTE OF
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 KHAMMAM-507 003



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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/ATT/ 2022-23/03

Date: 04-01-2023

Attendance Sheet

SNO	COMMITTEE MEMBERS	ROLE IN THE COMMITTEE	Signature
1	Dr. B. Gopal, Principal	Chairman	
2	Mr. I. Narsimha Rao, Head, Dept of CSE	Member	
3	Mr. D. Ramesh, Head, Dept of ECE	Member	
4	Mr. G. Kumara Swami, Head, Dept of EEE	Member	
5	Mr. N. Anitha, Head, Dept of H&S	Member	
6	Mr. I. Narsimha Rao, In charge, Exam Branch	Member	
7	Mr. Manmohan Tiwari, Training & Placement Officer	Member	
8	Mr. S. Anil Kumar, Management Nominee	Member	
9	Mr. A. Venkat Ramana, Administrative Officer	Member	
10	Mr. M. Kishore, Local Society Member	Member	
11	Ms. Surampalli Harika, CSM (206C1A6642)	Member	
12	Ms. Jikkula Suchitha, ECE (206C1A0419)	Member	
13	Ms. B. Akhila, Alumni (EEE)	Member	
14	Mr. K. Koteswar Rao, Industrialist	Member	
15	Mrs. N. Jayamma, Assistant Professor of ECE	Co-Ordinator	

IQAC Co-ordinator



Principal
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KHAMMAM-507 003

IQAC Action Taken Report



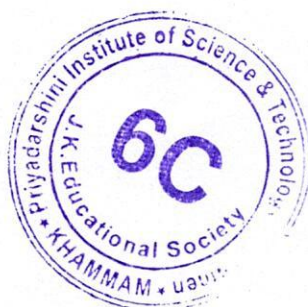
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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report of the meeting held on 04-01-2023

Sl. No.	Actionable Point	Action Taken
1.	To confirm the previous meeting minutes and ATR of Previous meeting	No comments were received on the resolutions made in the previous meeting and previous meeting ATR
2.	Financial aid towards R&D	Budget Sanctioned towards promotion of R&D activities of the College
3.	To appreciate faculty for successful completion of SWAYAM/NPTEL courses	The members of IQAC appreciated faculty of ECE Dept, Mrs. N. Jayamma, Mr. P. Ramakrishna, Mr. M. Praveen Kumar, Mr. V. Nagaraju for successful completion NPTEL courses in new technologies and encouraged other faculty to do.
4.	Conduction of Student activities	Conducted different activities conducted for exploring the talents and physical fitness of the students. Different Games and Sports, Cultural Events are conducted on continuous basis.
5.	Training and Placement activities and the placement of students in the college since last Academic year.	CRT trainings organized for the students to provide knowledge on different technologies as well as knowledge on Aptitude. Students placed in the year remarkable.
6.	MOUs signed with various organizations and appreciate on organizing events	In addition, with existing MOUs, signed MOUs with different Institutions to enhance the knowledge of the student and Faculty. FDPs and Seminars are conducted successfully during the Academic year

IQAC CO-Ordinator



[Signature]

PRINCIPAL

PRINCIPAL

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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/CIR/ 2022-23/04

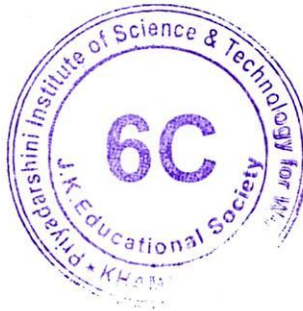
Date: 05-04-2023

CIRCULAR

IQAC meeting is scheduled on 07-04-2023 at 2:00 P.M. in board room. All the HODs are requested to furnish the below mentioned data. The Agenda of the meeting is as follows:

1. To appraise the previous minutes of IQAC
2. To report the action taken on the minutes of the last meeting of IQAC held on 04-01-2023
3. To discuss about Submission of course files
4. To appraise the seminars and workshops conducted on Intellectual Property Rights
5. To review the end semester result analysis
6. To Discuss about budget utilization of the Academic Year 2022-23 and proposal for the Academic year 2023-2024
7. To review the feedback analysis
8. To review the enhancement activities for improving student capability.
9. To Organize Parent Teacher Meeting
10. Any other item with the permission of chair.


IQAC Co-ordinator




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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/CIR/ 2022-23/04

Date: 08-04-2023

Minutes of Meeting

Mrs. N. Jayamma, Coordinator IQAC, welcomed all the members of the IQAC for the meeting held on 07th April, 2023 at 02.00pm in board room. The meeting started with the permission of the principal. The following discussions were made as per agenda of the meeting and the following decisions were taken.

Item No.1: To appraise the previous minutes of IQAC

The members of IQAC approved the minutes of Internal Quality Assurance Cell (IQAC) meeting held on 04-01-2023

Item No.2: To report the action taken on the minutes of the last meeting of IQAC held on 04-01-2023

The members of IQAC appraised the action taken report on the previous meeting minutes. Members approved ATR.

Item No. 3: To discuss about Submission of course files

The IQAC instructed all the HODs to collect and verify the Course Files.

Item No. 4: To appraise the seminars and workshops conducted on Intellectual Property Rights

The members of IQAC appreciated the R&D Committee for organizing Seminars and workshops conducted during the Academic Year for providing knowledge on Copy Rights, Patents etc.

Item No. 5: To Review the end semester result analysis

IQAC reviewed the ODD semester results of the last Academic year and instructed to conduct Remedial Classes for Slow learners

Item No. 6: To Discuss about budget utilization of the Academic Year 2022-23 and proposal for the Academic year 2023-2024

Chairperson discussed on budget utilization for academic year 2022-2023. Chairperson requested all HODs to submit budget proposals for academic year 2023-2024 within stipulated time





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Item No. 7: To review the feedback analysis

The Chairman presented the feedback analysis (collected from different stakeholders) and recommended to improve the areas requested for.

Item No. 8: To review the enhancement activities for improving student capability.

Members reviewed the capacity development and skill enhancement programmes conducted during the academic year for III and IV year and appreciated for providing a platform.

Item No.9: To Organize Parent Teacher Meeting

It is resolved to conduct parent teacher meeting as per the university guidelines and points to be addressed also discussed extensively.

Item No.10: Any other item with the permission of chair.

The chairman IQAC suggested the HODs to encourage faculty and students to acquire hands-on activities.

The meeting ended up with vote of thanks by IQAC coordinator, Principal & Chairman of IQAC thanked the members for their valuable suggestions and guidance in view of the development of institution.

IQAC Co-ordinator



Principal
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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/ATT/ 2022-23/04

Date: 07-04-2023

Attendance Sheet

SNO	COMMITTEE MEMBERS	ROLE IN THE COMMITTEE	Signature
1	Dr. B. Gopal, Principal	Chairman	
2	Mr. I. Narsimha Rao, Head, Dept of CSE	Member	
3	Mr. D. Ramesh, Head, Dept of ECE	Member	
4	Mr. G. Kumara Swami, Head, Dept of EEE	Member	
5	Mr. N. Anitha, Head, Dept of H&S	Member	
6	Mr. I. Narsimha Rao, In charge, Exam Branch	Member	
7	Mr. Manmohan Tiwari, Training & Placement Officer	Member	
8	Mr. S. Anil Kumar, Management Nominee	Member	
9	Mr. A. Venkat Ramana, Administrative Officer	Member	
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11	Ms. Surampalli Harika, CSM (206C1A6642)	Member	
12	Ms. Jikkula Suchitha, ECE (206C1A0419)	Member	
13	Ms. B. Akhila, Alumni (EEE)	Member	
14	Mr. K. Koteswar Rao, Industrialist	Member	
15	Mrs. N. Jayamma, Assistant Professor of ECE	Co-Ordinator	

IQAC Co-ordinator



Principal
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IQAC Action Taken Report

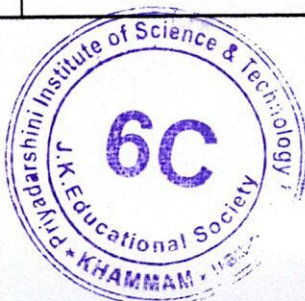


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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report of the meeting held on 07-04-2023

Sl. No.	Actionable Point	Action Taken
1.	To confirm the previous meeting minutes and ATR of Previous	No comments were received on the resolutions made in the previous meeting and ATR of previous meeting
2.	Submission of course files	As per the subject allotment by the HOD, All the faculty members submitted course files
3.	Conduction of seminars and workshops conducted on Intellectual Property Rights	In continuation to Seminars organized on IPRs since previous meeting, a seminar on IPR in India and decided to organize furthermore
4.	End semester result analysis	As per the Result Analysis, the extra classes on specific subjects, video lectures, Guest Lectures to enhance the student skills and to improve the results in the current semester
5.	Budget utilization of the Academic Year 2022-23 and proposal for the Academic year 2023-2024	Prepared budget for the next Academic year for the institution considering different activities planned.
6.	Feedback Analysis	As per the feedback analysis done HODs addressed the deficiencies identified and advices provided by Students, Faculty and parents
7.	Student Capability Enhancement activities	To enhance the student capability seminars, Guest Lectures and training programmes were conducted by all the Departments
8.	Conduction of Parent Teacher Meet	<p>Planning and Preparation:</p> <p>Organizing Committee Formed: A team of teachers and administrative staff was assigned to manage the meet.</p> <p>Objectives Set: Aimed at discussing student progress, addressing parent concerns, and fostering collaboration between home and school.</p>





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	<p>Date and Time Chosen: Scheduled for 20th April 2023 from 10.00 am to 1.00 pm in the campus</p> <p>2. Invitations and Promotion:</p> <p>Notification Sent: Notices sent home with students and via social media to all parents.</p> <p>Event Promoted: Information about the meet shared through the social media.</p> <p>3. Evaluation and Reporting:</p> <p>Outcomes Assessed: Evaluated the effectiveness of the meet and reviewed feedback.</p> <p>Report Provided: Submitted a detailed report on the meeting's success and areas for improvement.</p>
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IQAC CO-Ordinator


PRINCIPAL



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 KHAMMAM-507003.

Estd: 2009

JNTUH College Code: 6C

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IQAC MEETINGS AY 2021-22

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Constitution of IQAC

AY 2021-22



Estd: 2009

JNTUH College Code: 6C

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INTERNAL QUALITY ASSURANCE CELL(IQAC)


INTRODUCTION

The IQAC elected the Principal Dr. B.Gopal as the Chairperson, and Mrs. N. Jayamma, Senior Faculty Assistant Professor from the Department of ECE, was nominated as the Co-ordinator for the Academic Year 2021-22. The IQAC formation includes all stakeholders of the Institute, i.e., Students, Alumni, Senior Faculty, Members of Local Community, Industry experts and Members of the Management and Administration.

CONSTITUTION OF IQAC

The Internal Quality Assurance Cell (IQAC) has been constituted with the following members:

SNO	COMMITTEE MEMBERS	DESIGNATION	ROLE IN THE COMMITTEE
1	Dr. B. Gopal	Principal	Chairman
2	Mr.I. Narsimha Rao,	Head, Dept of CS	Member
3	Mr. D. Ramesh	Head, Dept of ECE	Member
4	Mr.G. Kumara Swami	Head, Dept of EEE	Member
5	Mr. M. Satish	Head, Dept of H&S	Member
6	Mr. I. Narsimha Rao	In charge, Exam Branch	Member
7	Mr.Manmohan Tiwari	Training & Placement Officer	Member
8	Mr. S. Anil Kumar	Management Nominee	Member
9	Mr.A. Venkat Ramana	Administrative Officer	Member
10	Mr. M. Kishore	Local Society Member	Member
11	Ms. Ch. Krishnaveni	(196C1A0405) ECE	Member
12	Ms. B. YeruvuNainitha	(196C1A05A6) CSE	Member
13	Ms. D. Niharika,	Alumni (ECE)	Member
14	Mr. K. Koteswar Rao	Industrialist	Member
15	Mrs. N. Jayamma	Assistant Professor of ECE	Co-Ordinator


IQAC Co-ordinator




Principal
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Objectives:

- The primary aim of IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- Periodic assessment of benchmarks for all courses and programs
- Instant internal quality checks for improvement of academic quality
- Identification of strong, medium and low pace performers and providing suitable academic attachments and assignments.
- Strive towards holistic quality of both students and faculty.
- Turnaround strategies for resource mobilization for R&D, consultancy and extension activities
- Enhance collaborative learning skills among stakeholders.

STRATEGIES

- Ensuring timely, efficient, and progressive performance of academic, administrative, and financial tasks.
- The relevance and quality of academic and research programs.
- Equitable access and affordability of academic programs for various sections of society.
- Optimization and integration of modern methods of teaching and learning
- The credibility of internal evaluation procedures.
- Ensuring the adequacy, maintenance, and functioning of the support structure and services.

FUNCTIONS OF IQAC

- Maintaining the complete documentation and record as per the UGC and NAAC requirements
- Collecting Feedback from students, parents and other Stakeholders on Quality related institutional processes
- Conducting the Academic Audit for each department and preparing the reports
- For organizing inter and intra-institutional workshops, quality seminars related themes, and promotion of quality initiatives.
- Documentation of the various programs /activities of the college, leading to quality improvement


IQAC Coordinator




Principal

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INTERNAL QUALITY ASSURANCE CELL


Ref: PRIW/IQAC/CIR/ 2021-22/01

Date: 26-07-2021

CIRCULAR

IQAC meeting is scheduled on 27-07-2021 at 2:00 P.M. in the Board Room. All the HODs are requested to furnish the below mentioned data. The Agenda of the meeting is as follows


1. To appraise the previous meeting minutes of IQAC
2. Review on online teaching methods during the pandemic situation.
3. To appraise the introduction of new course
4. Review on Summer Internship
5. To identify the slow learners for remedial classes
6. To appraise the minutes submitted by DAC
7. Review on Student Counseling system
8. Discussion on NDLI.
9. Conduction of Orientation Day
10. Any other item with the permission of chair.


IQAC Co-ordinator

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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/CIR/ 2021-22/01

Date: 28-07-2021

Minutes of Meeting

Mrs. N. Jayamma, Coordinator IQAC, welcomed all the members of the IQAC for the meeting held on 27th July, 2021 at 02.00pm in the Board Room. The meeting started with the permission of the principal. The following discussions were made as per agenda of the meeting and the following decisions were taken.

Item No.1: To appraise the previous meeting minutes of IQAC

The members of IQAC approved the minutes of Internal Quality Assurance Cell (IQAC) meeting held on 16-02-2021

Item No.2: To appraise about online teaching methods during the pandemic situation

The members of IQAC appraised about online Teaching methods like Google classroom, video lectures, E Course contents and prepare the Power point presentation according to college format.

Item No. 3: To appraise the introduction of New Course

IQAC congratulated for introducing AID branch from this Academic year with an intake of 60 students

Item No. 4: To appraise about Summer Internship.

The IQAC reviewed the status of summer internship undergone by Thirdyear students and the committee further informed to motivate students to undergo internships in Industries/ Organizations collaborated with college

Item No. 5: To identify the slow learners for Remedial Classes

IQAC instructed all the HODs to identify the slow learners based on the academic performance and take the necessary measures to improve their performance by conducting Remedial Classes.

Item No. 6: To appraise the minutes submitted by DAC

The chairman discussed extensively the minutes submitted by DAC and approved it. Members noted the same and forwarded to the governing body for further approval.





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Item No.7: To appraise Student Counselling System

The IQAC committee informed to respective Head of the Departments to Counsel the students through online.

Item No. 8: To appraise the NDLI

The IQAC committee informed to respective Head of the Departments to encourage the students to Register and access the NDLI (National Digital Library of India) Services through online


Item No. 9: Conduction of Orientation Day

It is resolved to conduct Orientation Day for 2021-22 admitted B.Tech. I year students and Chairperson informed HOD, H&S to make arrangements for conducting Orientation Day.

Item No.10: Any other item with the permission of chair.

Members discussed about the prevailing conditions of COVID and importance and priority of health and safety of students & staff during the conduction of academic activities for the coming semester.

The meeting ended up with vote of thanks by IQAC coordinator, Principal & Chairman of IQAC thanked the members for their valuable suggestions and guidance in view of the development of institution.


IQAC Co-ordinator


Principal
Priyadarshini Institute of
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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/ATT/ 2021-22/01

Date: 27-07-2021

Attendance Sheet

SNO	COMMITTEE MEMBERS	ROLE IN THE COMMITTEE	Signature
1	Dr. B. Gopal, Principal	Chairman	
2	Mr. I. Narsimha Rao, Head, Dept of CSE	Member	
3	Mr. D. Ramesh, Head, Dept of ECE	Member	
4	Mr. G. Kumara Swami, Head, Dept of EEE	Member	
5	Mr. M. Satish, Head, Dept of H&S	Member	
6	Mr. I. Narsimha Rao, In charge, Exam Branch	Member	
7	Mr. Manmohan Tiwari, Training & Placement Officer	Member	
8	Mr. S. Anil Kumar, Management Nominee	Member	
9	Mr. A. Venkat Ramana, Administrative Officer	Member	
10	Mr. M. Kishore, Local Society Member	Member	
11	Ms. Ch. Krishnaveni, ECE (196C1A0405)	Member	
12	Ms. B. Yeruvu Nainitha, CSE (196C1A05A6)	Member	
13	Ms. D. Niharika, Alumni (ECE)	Member	
14	Mr. K. Koteswar Rao, Industrialist	Member	
15	Mrs. N. Jayamma, Assistant Professor of ECE	Co-Ordinator	

IQAC Co-ordinator



Principal

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IQAC Action Taken Report



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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report of the meeting held on 27-07-2021

Sl. No.	Actionable Point	Action Taken
1.	online teaching methods during the pandemic situation	Successfully prepared Online Classes schedule and classes were conducted using online platforms Google classroom and Zoom. video lectures, E Course content also used for providing more inputs to the students.
2.	Introduction of new Branch	Successfully introduced AID branch with an approved intake of 60
3.	Encouraging B.Tech. III year students for Summer Internship	Third year students undergone Internship programmes in the collaborated Industries.
4.	Identify the slow learners for Remedial Classes	Based on the Academic Performance of the students, Slow learners are identified and Heads of the Departments planned and organized Remedial Classes for improving their performance
5.	Implementation of all academic activities- DAC	Departmental Academic Committee planned all the academic activities and prepared Academic Calendar for successful Implementation
6.	Student Counseling during Pandemic	Heads of the Departments of all the departments instructed the faculty to counsel the students allotted for Counseling during the pandemic to learn the areas to be addressed.
7.	Encouraging Students to register NDLI	Heads of the Departments of all Branches provided guidelines to the students to Register themselves and access the NDLI (National Digital Library of India) Services through online
8.	Conduction of Orientation Day	Successfully conducted Orientation Day as per JNTUH Schedule.

PRINCIPAL

Priyadarshini Institute of
 Science & Technology for Women
 SaiPrabhath Nagar, Peddathanda
 KHAMMAM-507003.

PRINCIPAL

IQAC CO-Ordinator





PRIYADARSHINI INSTITUTE OF SCIENCE AND TECHNOLOGY FOR WOMEN

(Approved by AICTE, New Delhi and Affiliated to JNTUH Hyderabad)

SaiPrabhath Nagar, Khammam Rural -507003, Khammam Dist., Telangana State.

Website:www.priw.ac.inEmailId:jks_edu@yahoo.comCell: +91-92466 25050.

INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/CIR/ 2021-22/02

Date: 05-10-2021

CIRCULAR

IQAC meeting is scheduled on 07-10-2021 at 2:00 P.M. in the Board Room. All the HODs are requested to furnish the below mentioned data. The Agenda of the meeting is as follows

1. To appraise the previous minutes of IQAC
2. Review on CRT Programs & placements
3. To conduct seminars and workshops on Intellectual Property Rights
4. Faculty publications & FDPs/workshops attended by the faculty.
5. MOUs signed with various organizations.
6. Proposal to conduct Alumni Meet
7. Proposal to conduct Parent Teacher Meet
8. Any other item with the permission of chair.


IQAC Co-ordinator


Principal
Priyadarshini Institute of
Science & Technology for Women
Saiprabath Nagar, Peddathanda.
KHAMMAM-507 003

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**VIYADARSHINI INSTITUTE OF SCIENCE AND TECHNOLOGY FOR WOMEN**

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Website:www.priw.ac.inEmailId:jks_edu@yahoo.comCell:+91-92466 25050.**INTERNAL QUALITY ASSURANCE CELL**

Ref: PRIW/IQAC/CIR/ 2021-22/02

Date: 08-10-2021

Minutes of Meeting

Mrs. N. Jayamma, Coordinator IQAC, welcomed all the members of the IQAC for the meeting held on 7th October, 2021 at 02.00pm in the Board Room. The meeting started with the permission of the principal. The following discussions were made as per agenda of the meeting and the following decisions were taken.

Item No.1: To appraise the previous minutes of IQAC

The members of IQAC approved the minutes of Internal Quality Assurance Cell (IQAC) meeting held on 27-07-2021

Item No. 2: To appraise on CRT Programs & placements.

The IQAC Chair suggested encouraging the students to make utilize Recourses provided in online mode during pandemic situation

Item No.3: To conduct seminars and workshops on Intellectual Property Rights

The members of IQAC suggested to conduct seminars and workshops on IPRs to provide knowledge on obtaining patents copyrights etc.

Item No. 4: To appraise the members about the faculty publications & FDPs/workshops attended by the faculty.

The members appreciated the faculty, who utilised the pandemic situation for publishing papers & achievements towards their professional and institutional growth as well.

Item No. 5: To appraise the members about MOUs signed with various organizations.

The IQAC Committee appreciated having MOUs with different institutions and appraised the activities organised under their head.

Item No. 8: Proposal to conduct Alumni Meet



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It is proposed to conduct the Alumni meet within one month and instructed the Alumni committee to initiate the process.


Item No. 9: Proposal to conduct Parent Teacher Meet

It is resolved to conduct parent teacher meeting as per the university guidelines and points to be addressed also discussed extensively.

Item No. 10: Any other item with the permission of chair.

Chairman enquired about the Student Activities and suggested and encourage students to actively participate in the events

The meeting ended up with vote of thanks by IQAC coordinator, Principal & Chairman of IQAC thanked the members for their valuable suggestions and guidance in view of the development of institution.


IQAC Co-ordinator


Principal
Priyadarshini Institute of
Science & Technology for Women
Saiprabath Nagar, Peddathanda,
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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/ATT/ 2021-22/02

Date: 07-10-2021

Attendance Sheet

SNO	COMMITTEE MEMBERS	ROLE IN THE COMMITTEE	Signature
1	Dr. B. Gopal, Principal	Chairman	
2	Mr. I. Narsimha Rao, Head, Dept of CSE	Member	
3	Mr. D. Ramesh, Head, Dept of ECE	Member	
4	Mr. G. Kumara Swami, Head, Dept of EEE	Member	
5	Mr. M. Satish, Head, Dept of H&S	Member	
6	Mr. I. Narsimha Rao, In charge, Exam Branch	Member	
7	Mr. Manmohan Tiwari, Training & Placement Officer	Member	
8	Mr. S. Anil Kumar, Management Nominee	Member	
9	Mr. A. Venkat Ramana, Administrative Officer	Member	
10	Mr. M. Kishore, Local Society Member	Member	
11	Ms. Ch. Krishnaveni, ECE (196C1A0405)	Member	
12	Ms. B. Yeruvu Nainitha, CSE (196C1A05A6)	Member	
13	Ms. M. Kavya Sri, Alumni (ECE)	Member	
14	Mr. K. Koteswar Rao, Industrialist	Member	
15	Mrs. N. Jayamma, Assistant Professor of ECE	Co-Ordinator	

IQAC Co-ordinator



Principal

**Priyadarshini Institute of
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Saiprabath Nagar, Peddathanda
KHAMMAM-507 003

IQAC Action Taken Report

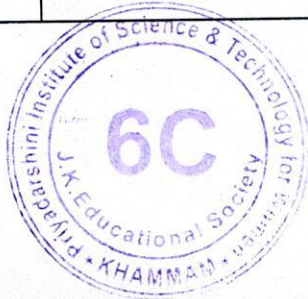


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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report of the meeting held on 07-10-2021

Sl. No.	Actionable Point	Action Taken
1.	CRT Programs & placements	Based on Training and Placement data of 2020-21, planned the CRT programs for the current Academic year in Association with TASK and other agencies.
2.	conduct seminars and workshops on Intellectual Property Rights	In continuation to Seminars organized on IPRs since previous meeting, a seminar on introduction to copyrights and how to register trademarks organized and decided to organize furthermore
3.	Faculty publications & FDPs/workshops attended by the faculty	The HODs instructed the faculty to increase the publications during the academic year and expressed the satisfaction. Faculty of all the departments are continuously encouraged to participate
4..	MOUs signed with various organizations	In addition, with existing MOUs, signed MOUs with different Institutions to enhance the knowledge of the student and Faculty. FDPs and Seminars are conducted successfully during the Academic year
5.	Conduction of Alumni Meet	<p>Planning and preparation</p> <p>Organizing Committee Formed: A team of 10 members was assembled to handle various event tasks.</p> <p>Objectives Set: The meet aimed to enhance networking and celebrate alumni achievements.</p> <p>Date and Time Chosen: Scheduled for 13th November, 2021 from 10.00 am to 5.00pm in In the Campus</p> <p>Invitations and Promotion:</p> <p>Alumni Database Updated: Contact information verified and updated.</p> <p>Invitations Sent: Invitations sent via social media to alumni.</p> <p>Event Promoted: Promoted through social media channels.</p>

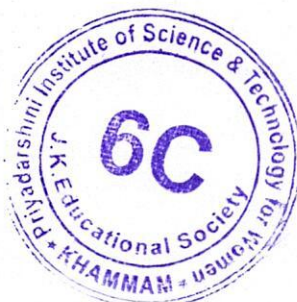




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		Evaluation and Reporting: Outcomes Assessed: The event successfully met its objectives, with positive feedback from attendees. Report Provided: A detailed report on event success and areas for improvement submitted to stakeholders.
6.	Conduction of Parent Teacher Meet	Planning and Preparation: Organizing Committee Formed: A team of teachers and administrative staff was assigned to manage the meet. Objectives Set: Aimed at discussing student progress, addressing parent concerns, and fostering collaboration between home and school. Date and Time Chosen: Scheduled for 9 th November, 2021 from 10.00 am to 1.00 pm in the Campus 2. Invitations and Promotion: Notification Sent: Notices sent home with students and via social media to all parents. Event Promoted: Information about the meet shared through the social media. 3. Evaluation and Reporting: Outcomes Assessed: Evaluated the effectiveness of the meet and reviewed feedback. Report Provided: Submitted a detailed report on the meeting's success and areas for improvement.

for
IQAC CO-Ordinator



[Signature]
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 Saiprabath Nagar, Peddathanda
 KHAMMAM-507 003.
PRINCIPAL



PRIYADARSHINI INSTITUTE OF SCIENCE AND TECHNOLOGY FOR WOMEN

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INTERNAL QUALITY ASSURANCE CELL


Ref: PRIW/IQAC/CIR/ 2021-22/03

Date: 03-01-2022

CIRCULAR

IQAC meeting is scheduled on 04-01-2022 at 2:00 P.M. in the board Room. All the HODs are requested to furnish the below mentioned data. The Agenda of the meeting is as follows

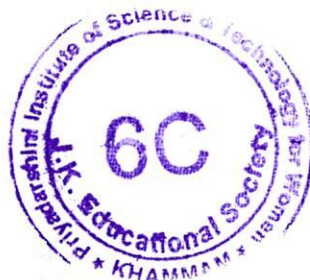
1. To appraise the previous minutes of IQAC
2. To report the action taken on the minutes of the last meeting of IQAC held on 07-10-2021
3. To discuss about the financial aid towards R&D
4. To review the status of student activities
5. To appraise the members about the Training and Placement activities and the placement of students in the college since last Academic year
6. To appraise the activities conducted under MOUs and Collaborations
7. To encourage the faculty to register for NPTEL
8. Any other item with the permission of chair.


IQAC Co-ordinator


Principal
Priyadarshini Institute of
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Ref: PRIW/IQAC/CIR/ 2021-22/03

Date: 05-01-2022

Minutes of Meeting

Mrs. N. Jayamma, Coordinator IQAC, welcomed all the members of the IQAC for the meeting held on 04th January, 2022 at 02.00pm in board room. The meeting started with the permission of the principal. The following discussions were made as per agenda of the meeting and the following decisions were taken.

Item No.1: To appraise the previous minutes of IQAC

The members of IQAC approved the minutes of Internal Quality Assurance Cell (IQAC) meeting held on 07-10-2021

Item No.2: To report the action taken on the minutes of the last meeting of IQAC held on 07-10-2021

The members of IQAC apprised the action taken report on the previous meeting minutes. Members approved ATR.

Item No. 3: To discuss about the financial aid towards R&D

The IQAC appreciated the faculty for their publications and suggested to continue financial aid to the faculty for their overall development.

Item No. 4: To review the status of student activities

IQAC reviewed the career advancement programs such as guidance for competitive examinations and career counselling conducted since last meeting.

To mention notable Activities conducted under NSS CELL during pandemic

1. Masks and Sanitizers distribution at Naidupet
2. Conducted sessions on precautions to be followed in the pandemic to the local community
3. Harithaharam program at college.

Members appreciated the NSS wing of the college for their initiation during pandemic and suggested to take active part in the societal activities in the future also.





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Item No. 5: To appraise the members about the Training and placement activities and the placement of students in the college since last Academic year

The chairman presented the details of the placement during the last academic year and appreciated the T& P Cell for their efforts. IQAC also reviewed the Training programs conducted during the year.

The members noted about the Placement of the students on campus and off campus during last academic year and directed the Training and Placement Cell to initiate appropriate steps to improve the placement of the students in core companies and to pursue higher studies.

Item No. 6: To appraise the activities conducted under MOUs and Collaborations

The Chairman presented the list of seminars and workshops conducted with resource persons from the institutions under MOUs and Collaborations, the members noted and appreciated for the same.

Item No. 6: To encourage the faculty to register for NPTEL

IQAC encouraged the faculty to get register for NPTEL courses for enhancing faculty capabilities

Item No. 7: Any other item with the permission of chair.

Chairman enquired about the faculty publications, seminars, workshops, attended and suggested to keep on publishing papers by actively participating in a greater number of seminars and workshops as well

The meeting ended up with vote of thanks by IQAC coordinator, Principal & Chairman of IQAC thanked the members for their valuable suggestions and guidance in view of the development of institution.


IQAC Co-ordinator

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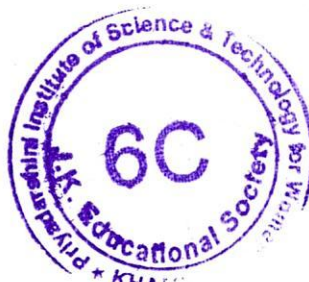
Ref: PRIW/IQAC/ATT/ 2021-22/03

Date: 04-01-2022

Attendance Sheet

SNO	COMMITTEE MEMBERS	ROLE IN THE COMMITTEE	Signature
1	Dr. B. Gopal, Principal	Chairman	
2	Mr. I. Narsimha Rao, Head, Dept of CSE	Member	
3	Mr. D. Ramesh, Head, Dept of ECE	Member	
4	Mr. G. Kumara Swami, Head, Dept of EEE	Member	
5	Mr. M. Satish, Head, Dept of H&S	Member	
6	Mr. I. Narsimha Rao, In charge, Exam Branch	Member	
7	Mr. Manmohan Tiwari, Training & Placement Officer	Member	
8	Mr. S. Anil Kumar, Management Nominee	Member	
9	Mr. A. Venkat Ramana, Administrative Officer	Member	
10	Mr. M. Kishore, Local Society Member	Member	
11	Ms. Ch. Krishnaveni, ECE (196C1A0405)	Member	
12	Ms. B. Yeruvu Nainitha, CSE (196C1A05A6)	Member	
13	Ms. D. Niharika, Alumni (ECE)	Member	
14	Mr. K. Koteswar Rao, Industrialist	Member	
15	Mrs. N. Jayamma, Assistant Professor of ECE	Co-Ordinator	

IQAC Co-ordinator



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IQAC Action Taken Report



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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report of the meeting held on 04-01-2022

Sl. No.	Actionable Point	Action Taken
1.	Financial aid towards R&D	Budget Sanctioned towards promotion of R&D activities of the College
2.	Conduction of Student activities	Conducted different activities conducted for exploring the talents and physical fitness of the students. Different Games and Sports, Cultural Events are conducted on continuous basis.
3.	Training and Placement activities and the placement of students in the college since last Academic year.	CRT trainings organized for the students to provide knowledge on different technologies as well as knowledge on Aptitude. Students placed in the year remarkable.
4.	MOUs signed with various organizations and appreciate on organizing events	In addition, with existing MOUs, signed MOUs with different Institutions to enhance the knowledge of the student and Faculty. FDPs and Seminars are conducted successfully during the Academic year
5.	Encouraging faculty to register for NPTEL	ECE department took initiation and got registered for NPTEL courses, which were found to be helpful in enhancing their knowledge. As the online courses were helpful The IQAC team suggested the faculty to enhance themselves with advanced learning in upgradation of skills through NPTEL Furthermore, All the heads are informed to conduct skill-based training activities all.

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IQAC CO-Ordinator

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PRINCIPAL



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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/CIR/ 2021-22/04


Date: 05-04-2022

CIRCULAR

IQAC meeting is scheduled on 07-04-2022 at 2:00 P.M. in board room. All the HODs are requested to furnish the below mentioned data. The Agenda of the meeting is as follows:

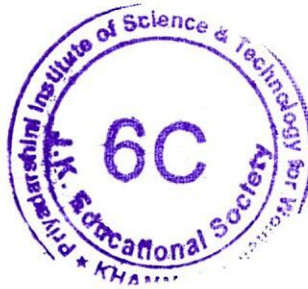
1. To appraise the previous minutes of IQAC
2. To report the action taken on the minutes of the last meeting of IQAC held on 04-01-2022
3. To discuss about Submission of course files
4. To appraise the seminars and workshops conducted on Intellectual Property Rights
5. To review the end semester result analysis
6. To Discuss about budget utilization of the Academic Year 2021-22 and proposal for the Academic year 2022-2023
7. To review the feedback analysis
8. To review the enhancement activities for improving student capability.
9. To Organize Parent Teacher Meeting
10. Any other item with the permission of chair.


IQAC Co-ordinator


Principal
Priyadarshini Institute of
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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/CIR/ 2021-22/04

Date: 05-04-2021

Minutes of Meeting

Mrs. N. Jayamma, Coordinator IQAC, welcomed all the members of the IQAC for the meeting held on 07th April, 2022 at 02.00pm in board room. The meeting started with the permission of the principal. The following discussions were made as per agenda of the meeting and the following decisions were taken.

Item No.1: To appraise the previous minutes of IQAC

The members of IQAC approved the minutes of Internal Quality Assurance Cell (IQAC) meeting held on 04-01-2022

Item No.2: To report the action taken on the minutes of the last meeting of IQAC held on 04-01-2022

The members of IQAC appraised the action taken report on the previous meeting minutes. Members approved ATR.

Item No. 3: To discuss about Submission of course files

The IQAC instructed all the HODs to collect and verify the Course Files.

Item No. 4: To appraise the seminars and workshops conducted on Intellectual Property Rights

The members of IQAC appreciated the R&D Committee for organizing Seminars and workshops conducted during the Academic Year for providing knowledge on Copy Rights, Patents etc.

Item No. 5: To Review the end semester result analysis

IQAC reviewed the ODD semester results of the last Academic year and instructed to conduct Remedial Classes for Slow learners

Item No. 6: To Discuss about budget utilization of the Academic Year 2021-22 and proposal for the Academic year 2022-2023

Chairperson discussed on budget utilization for academic year 2021-2022. Chairperson requested all HODs to submit budget proposals for academic year 2022-2023 within stipulated time





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Item No. 7: To review the feedback analysis

The Chairman presented the feedback analysis (collected from different stakeholders) and recommended to improve the areas requested for.

Item No. 8: To review the enhancement activities for improving student capability.

Members reviewed the capacity development and skill enhancement programmes conducted during the academic year for III and IV year and appreciated for providing a platform.

Item No.9: To Organize Parent Teacher Meeting


It is resolved to conduct parent teacher meeting as per the university guidelines and points to be addressed also discussed extensively.

Item No.10: Any other item with the permission of chair.

The chairman IQAC suggested the HODs to encourage faculty and students to acquire hands on activities

The meeting ended up with vote of thanks by IQAC coordinator, Principal & Chairman of IQAC thanked the members for their valuable suggestions and guidance in view of the development of institution.


IQAC Co-ordinator


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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/ATT/ 2021-22/04

Date: 07-04-2022

Attendance Sheet

SNO	COMMITTEE MEMBERS	ROLE IN THE COMMITTEE	Signature
1	Dr. B. Gopal, Principal	Chairman	
2	Mr. I. Narsimha Rao, Head, Dept of CSE	Member	
3	Mr. D. Ramesh, Head, Dept of ECE	Member	
4	Mr. G. Kumara Swami, Head, Dept of EEE	Member	
5	Mr. M. Satish, Head, Dept of H&S	Member	
6	Mr. I. Narsimha Rao, In charge, Exam Branch	Member	
7	Mr. Manmohan Tiwari, Training & Placement Officer	Member	
8	Mr. S. Anil Kumar, Management Nominee	Member	
9	Mr. A. Venkat Ramana, Administrative Officer	Member	
10	Mr. M. Kishore, Local Society Member	Member	
11	Ms. Ch. Krishnaveni, ECE (196C1A0405)	Member	
12	Ms. B. Yeruvu Nainitha, CSE (196C1A05A6)	Member	
13	Ms. D. Niharika, Alumni (ECE)	Member	
14	Mr. K. Koteswar Rao, Industrialist	Member	
15	Mrs. N. Jayamma, Assistant Professor of ECE	Co-Ordinator	

IQAC Co-ordinator



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IQAC Action Taken Report



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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report of the meeting held on 07-04-2022

Sl. No.	Actionable Point	Action Taken
1.	To confirm the previous meeting minutes and ATR of Previous	No comments were received on the resolutions made in the previous meeting and ATR of previous meeting
2.	Submission of course files	As per the subject allotment by the HOD, All the faculty members submitted course files
3.	Conduction of seminars and workshops conducted on Intellectual Property Rights	In continuation to Seminars organized on IPRs since previous meeting, a seminar on IPR in India and decided to organize furthermore
4.	End semester result analysis	As per the Result Analysis, the extra classes on specific subjects, video lectures, Guest Lectures to enhance the student skills and to improve the results in the current semester
5.	Budget utilization of the Academic Year 2021-22 and proposal for the Academic year 2022-2023	Prepared budget for the next Academic year for the institution considering different activities planned.
6.	Feedback Analysis	As per the feedback analysis done HODs addressed the deficiencies identified and advices provided by Students, Faculty and parents
7.	Student Capability Enhancement activities	To enhance the student capability seminars, Guest Lectures and training programmes were conducted by all the Departments
8.	Conduction of Parent Teacher Meet	<p>Planning and Preparation:</p> <p>Organizing Committee Formed: A team of teachers and administrative staff was assigned to manage the meet.</p> <p>Objectives Set: Aimed at discussing student progress, addressing parent concerns, and fostering collaboration between home and</p>





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	<p>school.</p> <p>Date and Time Chosen: Scheduled for 22nd December 2022 from 10.00 am to 1.00 pm in the campus</p> <p>2. Invitations and Promotion:</p> <p>Notification Sent: Notices sent home with students and via social media to all parents.</p> <p>Event Promoted: Information about the meet shared through the social media.</p> <p>3. Evaluation and Reporting:</p> <p>Outcomes Assessed: Evaluated the effectiveness of the meet and reviewed feedback.</p> <p>Report Provided: Submitted a detailed report on the meeting's success and areas for improvement.</p>
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IQAC CO-Ordinator



[Signature]

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 Priyadarshini Institute of
 Science & Technology for Women
 Saiprabath Nagar, Peddathanda
 KHAMMAM-507 003.

Estd: 2009

JNTUH College Code: 6C

An ISO 9001:2015 Certified Institution



PRIYADARSHINI INSTITUTE OF SCIENCE AND TECHNOLOGY FOR WOMEN

(Approved by AICTE, New Delhi and Affiliated to JNTUH Hyderabad)

SaiPrabhath Nagar, Khammam Rural -507003, Khammam Dist., Telangana State.

Website:www.priw.ac.in Email Id:jks_edu@yahoo.com Cell:[+91-92466 25050](tel:+91-9246625050).

IQAC MEETINGS AY 2020-21

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Constitution of IQAC

AY 2020-21



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INTERNAL QUALITY ASSURANCE CELL(IQAC)


INTRODUCTION

The IQAC elected the Principal Dr. J. Laxmi Narayana as the Chairperson, and Mrs. N. Jayamma, Senior Faculty Assistant Professor from the Department of ECE, was nominated as the Co-ordinator for the Academic Year 2020-21. The IQAC formation includes all stakeholders of the Institute, i.e., Students, Alumni, Senior Faculty, Members of Local Community, Industry experts and Members of the Management and Administration.

CONSTITUTION OF IQAC

The Internal Quality Assurance Cell (IQAC) has been constituted with the following members:

SNO	COMMITTEE MEMBERS	DESIGNATION	ROLE IN THE COMMITTEE
1	Dr. J. Laxmi Narayana	Principal	Chairman
2	Mr. I. Narsimha Rao,	Head, Dept of CS	Member
3	Mr. D. Ramesh	Head, Dept of ECE	Member
4	Mr. M. Srinivas	Head, Dept of EEE	Member
5	Mr. M. Satish	Head, Dept of H&S	Member
6	Mr. I. Narsimha Rao	In charge, Exam Branch	Member
7	Mr. K. Rammohan Rao	Training & Placement Officer	Member
8	Mr. S. Anil Kumar	Management Nominee	Member
9	Mr. A. Venkat Ramana	Administrative Officer	Member
10	Mr. M. Kishore	Local Society Member	Member
11	Ms. Boina Ujwala	(186C1A0509) CSE	Member
12	Ms. M. Kavya Sri	(186C1A0456) ECE	Member
13	Ms. K. Mounika	Alumni(CSE)	Member
14	Mr. K. Koteswar Rao	Industrialist	Member
15	Mrs. N. Jayamma	Assistant Professor of ECE	Co-Ordinator


IQAC Co-ordinator




Principal
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- The primary aim of IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- Periodic assessment of benchmarks for all courses and programs
- Instant internal quality checks for improvement of academic quality
- Identification of strong, medium and low pace performers and providing suitable academic attachments and assignments.
- Strive towards holistic quality of both students and faculty.
- Turnaround strategies for resource mobilization for R&D, consultancy and extension activities
- Enhance collaborative learning skills among stakeholders.

STRATEGIES

- Ensuring timely, efficient, and progressive performance of academic, administrative, and financial tasks.
- The relevance and quality of academic and research programs.
- Equitable access and affordability of academic programs for various sections of society.
- Optimization and integration of modern methods of teaching and learning
- The credibility of internal evaluation procedures.
- Ensuring the adequacy, maintenance, and functioning of the support structure and services.

FUNCTIONS OF IQAC

- Maintaining the complete documentation and record as per the UGC and NAAC requirements
- Collecting Feedback from students, parents and other Stakeholders on Quality related institutional processes
- Conducting the Academic Audit for each department and preparing the reports
- For organizing inter and intra-institutional workshops, quality seminars related themes, and promotion of quality initiatives.
- Documentation of the various programs /activities of the college, leading to quality improvement


IQAC Co-ordinator




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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/CIR/ 2020-21/01

Date: 04-12-2020

CIRCULAR


IQAC meeting is scheduled on 05-12-2020 at 2:00 P.M. in the Board Room. All the HODs are requested to furnish the below mentioned data. The Agenda of the meeting is as follows

1. To appraise the previous meeting minutes of IQAC and ATR
2. Review on online teaching methods during the pandemic situation.
3. To appraise the introduction of new course
4. Review on Summer Internship
5. To identify the slow learners for remedial classes
6. To appraise the minutes submitted by DAC
7. Review on Student Counseling system
8. Discussion on NDLI.
9. Conduction of Orientation Day
10. Any other item with the permission of chair.


IQAC Co-ordinator

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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/CIR/ 2020-21/01

Date: 07-12-2020

Minutes of Meeting

Mrs. N. Jayamma, Co-ordinator IQAC, welcomed all the members of the IQAC for the meeting held on 04th December, 2020 at 02.00pm in the Board Room. The meeting started with the permission of the principal. The following discussions were made as per agenda of the meeting and the following decisions were taken.

Item No.1: To appraise the previous meeting minutes of IQAC and ATR

The members of IQAC approved the minutes of Internal Quality Assurance Cell (IQAC) meeting held on 03-03-2020. No comments were received on the resolutions made in the previous meeting

Item No.2: To appraise about online teaching methods during the pandemic situation

The members of IQAC appraised the online Teaching methods followed by the faculty like Google classroom, video lectures, E Course contents.

Item No. 3: To appraise the introduction of New Course

IQAC congratulated the introduction of CSM branch from this Academic year with an intake of 60 students

Item No. 4: To appraise about Summer Internship.

The IQAC reviewed the status of summer internship undergone by Thirdyear students and the committee further informed to motivate students to undergo internships in Industries/ Organizations collaborated with college

Item No. 5: To identify the slow learners for Remedial Classes

IQAC instructed all the HODs to identify the slow learners based on the academic performance and take the necessary measures to improve their performance by conducting Remedial Classes.

Item No. 6: To appraise the minutes submitted by DAC

The chairman discussed extensively the minutes submitted by DAC and approved it. Members noted the same and forwarded to the governing body for further approval.





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Item No. 7: To appraise the Virtual lab Resources

The IQAC committee suggested to encourage the students to use virtual lab Resource to get practical Exposure

Item No.8: To appraise Student Counselling System

The IQAC committee informed all the respective Head of the Departments to Counsel the students.

Item No. 9: To appraise the NDLI

The IQAC committee informed the respective Head of the Departments to encourage the students to Register and access the NDLI (National Digital Library of India) Services available.

Item No.10: Conduction of Orientation Day

It is resolved to conduct Orientation Day for 2019-20 admitted B.Tech. I year students and Chairperson informed HODs, H&S to make arrangements for conducting Orientation Day.

Item No.11: Any other item with the permission of chair.

Members discussed about the prevailing conditions of COVID and explained the importance and priority of health and safety of students & staff during the conduction of academic activities.

The meeting ended up with vote of thanks by IQAC coordinator. Principal & Chairman of IQAC thanked the members for their valuable suggestions and guidance in view of the development of institution.


IQAC Co-ordinator


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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/ATT/ 2020-21/01

Date: 04-12-2020

Attendance Sheet

SNO	COMMITTEE MEMBERS	ROLE IN THE COMMITTEE	Signature
1	Dr. J. Laxmi Narayana, Principal	Chairman	
2	Mr. I. Narsimha Rao, Head, Dept of CSE	Member	
3	Mr. D. Ramesh, Head, Dept of ECE	Member	
4	Mr. M. Srinivas, Head, Dept of EEE	Member	
5	Mr. M. Satish, Head, Dept of H&S	Member	
6	Mr. I. Narsimha Rao, In charge, Exam Branch	Member	
7	Mr. K. Rammohan Rao, Training & Placement Officer	Member	
8	Mr. S. Anil Kumar, Management Nominee	Member	
9	Mr. A. Venkat Ramana, Administrative Officer	Member	
10	Mr. M. Kishore, Local Society Member	Member	
11	Ms. Boina Ujwala (186C1A0509) CSE	Member	
12	Ms. M. Kavya Sri (186C1A0456) ECE	Member	
13	Ms. K. Mounika, Alumni (CSE)	Member	
14	Mr. K. Koteswar Rao, Industrialist	Member	
15	Mrs. N. Jayamma, Assistant Professor of ECE	Co-Ordinator	

IQAC Co-ordinator



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IQAC Action Taken Report



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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report of the meeting held on 05-12-2020

Sl. No.	Actionable Point	Action Taken
1.	Online teaching methods during the pandemic situation	Successfully prepared Online Classes schedule and classes were conducted using online platforms Google classroom and Zoom. video lectures, E Course content also used for providing more inputs to the students.
2.	Introduction of new Branch	Successfully introduced CSM branch with an approved intake of 60
3.	Encouraging B.Tech. III year students for Summer Internship	Third year students undergone Internship programmes in the collaborated Industries.
4.	Identify the slow learners for Remedial Classes	Based on the Academic Performance of the students, Slow learners are identified and Heads of the Departments planned and organized Remedial Classes for improving their performance
5.	Implementation of all academic activities-DAC	Departmental Academic Committee planned all the academic activities and prepared Academic Calendar for successful Implementation. implementation
6.	Student Counseling during Pandemic	Heads of the Departments of all the departments instructed the faculty to counsel the students allotted for Counseling during the pandemic to learn the areas to be addressed.
7.	Encouraging Students to register NDLI	Heads of the Departments of all Branches provided guidelines to the students to Register themselves and access the NDLI (National Digital Library of India) Services through online
8	Conduction of Orientation Day	Successfully conducted Orientation Day as per JNTUH Schedule.


IQAC CO-Ordinator




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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/CIR/ 2020-21/02

Date: 06-01-2021

CIRCULAR

IQAC meeting is scheduled on 07-01-2021 at 2:00 P.M. in the Board Room. All the HODs are requested to furnish the below mentioned data. The Agenda of the meeting is as follows

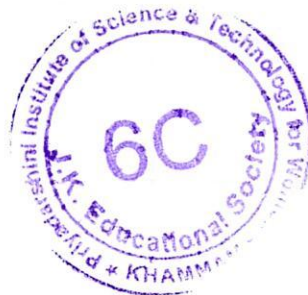
1. To appraise the previous minutes of IQAC and Action taken Report
2. Review on CRT Programs & placements
3. To conduct seminars and workshops on Intellectual Property Rights
4. Faculty publications & FDPs/workshops attended by the faculty.
5. MOUs signed with various organizations.
6. Professional society activities at the institution level
7. Proposal to conduct Alumni Meet
8. Proposal to conduct Parent Teacher Meet
9. To discuss about the financial aid towards R&D
10. To review the status of student activities
11. To appraise the members about the Training and Placement activities and the placement of students in the college since last Academic year
12. To appraise the activities conducted under MOUs and Collaborations
13. Any other item with the permission of chair.


IQAC Co-ordinator


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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/CIR/ 2020-21/02

Date: 08-01-2021

Minutes of Meeting

Mrs. N. Jayamma, Coordinator IQAC, welcomed all the members of the IQAC for the meeting held on 06th January, 2021 at 02.00pm in the Board Room. The meeting started with the permission of the principal. The following discussions were made as per agenda of the meeting and the following decisions were taken.

Item No.1: To appraise the previous minutes of IQAC and Action Taken Report

The members of IQAC approved the minutes of Internal Quality Assurance Cell (IQAC) meeting held on 04-12-2020

Item No. 2: To appraise on CRT Programs & placements.

The IQAC Chair suggested to encourage the students to make utilize Resources provided in online mode during pandemic situation

Item No. 3: To conduct seminars and workshops on Intellectual Property Rights

The members of IQAC suggested to conduct seminars and workshops on IPRs to provide knowledge on obtaining patents, copyrights etc.

Item No. 4: To appraise the members about the faculty publications & FDPs/workshops attended by the faculty.

The members appreciated the faculty, who utilised the pandemic situation for publishing papers & achievements towards their professional and institutional growth as well.

Item No. 5: To appraise the members about MOUs signed with various organizations.

The IQAC Committee appreciated having MOUs with different institutions and appraised the activities organised under their head.

Item No. 6: To appraise the members about the professional society activities at the institution level

The IQAC committee suggested to encourage the students to use the Pandemic situation Discounts of Professional Societies, who conduct activities at the institution level



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Website: www.priw.ac.in Email Id: jks_edu@yahoo.com Cell: +91-92466 25050.**Item No. 7: Proposal to conduct Alumni Meet**

It is proposed to conduct the Alumni meet within one month and instructed the Alumni committee to initiate the process.

Item No. 8: Proposal to conduct Parent Teacher Meet

It is resolved to conduct parent teacher meeting as per the university guidelines and points to be addressed are also discussed extensively.

Item No. 9: To discuss about the financial aid towards R&D

The IQAC appreciated the faculty for their publications and suggested to continue financial aid to the faculty for their overall development.

Item No. 10: To review the status of student activities

IQAC reviewed the career advancement programs such as guidance for competitive examinations and career counselling conducted since last meeting.

To mention notable Activities conducted under NSS CELL during pandemic

1. Masks and Sanitizers distribution at Naidupet
2. Conducted sessions on precautions to be followed in the pandemic to the local community
3. Harithaharam program at college.

Members appreciated the NSS wing of the college for their initiation during pandemic and suggested to take active part in the societal activities in the future also.

Item No. 11: To appraise the members about the Training and placement activities and the placement of students in the college since last Academic year

The chairman presented the details of the placement during the last academic year and appreciated the T& P Cell for their efforts. IQAC also reviewed the Training programs conducted during the year.

The members noted about the Placement of the students on campus and off campus during last academic year and directed the Training and Placement Cell to initiate appropriate steps to improve the placement of the students in core companies and to pursue higher studies.





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Item No. 12: To appraise the activities conducted under MOUs and Collaborations


The Chairman presented the list of seminars and workshops conducted with resource persons from the institutions under MOUs and Collaborations, the members noted and appreciated for the same.

Item No.13: Any other item with the permission of chair.

IQAC discussed about increase seats in the CSC allied branches and recommended Governing Body to start the process for obtaining new course

The meeting ended up with vote of thanks by IQAC coordinator. Principal & Chairman of IQAC thanked the members for their valuable suggestions and guidance in view of the development of institution.


IQAC Co-ordinator


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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/ATT/ 2020-21/02

Date: 16-02-2021

Attendance Sheet

SNO	COMMITTEE MEMBERS	ROLE IN THE COMMITTEE	Signature
1	Dr. J. Laxmi Narayana, Principal	Chairman	
2	Mr. I. Narsimha Rao, Head, Dept of CSE	Member	
3	Mr. D. Ramesh, Head, Dept of ECE	Member	
4	Mr. M. Srinivas, Head, Dept of EEE	Member	
5	Mr. M. Satish, Head, Dept of H&S	Member	
6	Mr. I. Narsimha Rao, In charge, Exam Branch	Member	
7	Mr. K. Rammohan Rao, Training & Placement Officer	Member	
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13	Ms. K. Mounika, Alumni (CSE)	Member	
14	Mr. K. Koteswar Rao, Industrialist	Member	
15	Mrs. N. Jayamma, Assistant Professor of ECE	Co-Ordinator	

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IQAC Action Taken Report



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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report of the meeting held on 07-01-2021

Sl. No.	Actionable Point	Action Taken
1.	CRT Programs & placements	Based on Training and Placement data of 2019-20, planned the CRT programs for the current Academic year in Association with TASK and other agencies.
2.	Conduct seminars and workshops on Intellectual Property Rights	In continuation to Seminars organized on IPRs since previous meeting, a seminar on introduction to copyrights and how to register trademarks organized and decided to organize furthermore
3.	Faculty publications & FDPs/workshops attended by the faculty	The HODs instructed the faculty to increase the publications during the academic year and expressed the satisfaction. Faculty of all the departments are continuously encouraged to participate
4.	MOUs signed with various organizations and appreciate on organizing events	In addition with existing MOUs, signed MOUs with different Institutions to enhance the knowledge of the student and Faculty. FDPs and Seminars are conducted successfully during the Academic year
5.	Professional society activities at the institution level	HODs instructed all the faculty students to utilize the opportunities provided by which they can establish connections with industry experts and academic peers and also helps to increase research opportunities





6.	Conduction of Alumni Meet	<p>Planning and preparation</p> <p>Organizing Committee Formed: A team of 10 members was assembled to handle various event tasks.</p> <p>Objectives Set: The meet aimed to enhance networking and celebrate alumni achievements.</p> <p>Date and Time Chosen: Scheduled for 24th December, 2020 from 10.00 am to 5.00pm in the campus</p> <p>Invitations and Promotion:</p> <p>Alumni Database Updated: Contact information verified and updated.</p> <p>Invitations Sent: Invitations sent via social media to alumni.</p> <p>Event Promoted: Promoted through social media channels.</p> <p>Evaluation and Reporting:</p> <p>Outcomes Assessed: The event successfully met its objectives, with positive feedback from attendees.</p> <p>Report Provided: A detailed report on event success and areas for improvement submitted to stakeholders.</p>
7.	Conduction of Parent Teacher Meet	<p>Planning and Preparation:</p> <p>Organizing Committee Formed: A team of teachers and administrative staff was assigned to manage the meet.</p> <p>Objectives Set: Aimed at discussing student progress, addressing parent concerns, and fostering collaboration between home and school.</p> <p>Date and Time Chosen: Scheduled for 29th December 2020 from 10.00 am to 1.00 pm in the campus</p> <p>2. Invitations and Promotion:</p> <p>Notification Sent: Notices sent home with students and via social media to all parents.</p> <p>Event Promoted: Information about the meet shared through the social media.</p> <p>3. Evaluation and Reporting:</p>



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		<p>Outcomes Assessed: Evaluated the effectiveness of the meet and reviewed feedback.</p> <p>Report Provided: Submitted a detailed report on the meeting's success and areas for improvement.</p>
8.	Financial aid towards R&D	Budget Sanctioned towards promotion of R&D activities of the College
9.	Conduction of Student activities	Conducted different activities conducted for exploring the talents and physical fitness of the students. Different Games and Sports, Cultural Events are conducted on continuous basis.
10.	Training and Placement activities and the placement of students in the college since last Academic year.	CRT trainings organized for the students to provide knowledge on different technologies as well as knowledge on Aptitude. Students placed in the year remarkable.

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IQAC CO-Ordinator

[Signature]
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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/CIR/ 2020-21/03

Date: 15-02-2021

CIRCULAR

IQAC meeting is scheduled on 16-02-2021 at 2:00 P.M. in the Board Room. All the HODs are requested to furnish the below mentioned data. The Agenda of the meeting is as follows:

1. To appraise the previous minutes of IQAC
2. To report the action taken on the minutes of the last meeting of IQAC held on 07-01-2021
3. To discuss about Submission of course files
4. To appraise the seminars and workshops conducted on Intellectual Property Rights
5. To review the end semester result analysis
6. To review the feedback analysis
7. To review the enhancement activities for improving student capability.
8. Any other item with the permission of chair.


IQAC Co-ordinator

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Ref: PRIW/IQAC/CIR/ 2020-21/03

Date: 17-02-2021

Minutes of Meeting

Mrs. N. Jayamma, Coordinator IQAC, welcomed all the members of the IQAC for the meeting held on 16th February, 2021 at 02.00pm in the Board Room. The meeting started with the permission of the principal. The following discussions were made as per agenda of the meeting and the following decisions were taken.

Item No.1: To appraise the previous minutes of IQAC

The members of IQAC approved the minutes of Internal Quality Assurance Cell (IQAC) meeting held on 04-01-2021

Item No.2: To report the action taken on the minutes of the last meeting of IQAC held on 04-01-2021

The members of IQAC apprised the action taken report on the previous meeting minutes. Members approved ATR.

Item No. 3: To discuss about Submission of course files

The IQAC instructed all the HODs to collect and verify the Course Files.

Item No. 4: To appraise the seminars and workshops conducted on Intellectual Property Rights

The members of IQAC appreciated the R&D Committee for organizing Seminars and workshops conducted during the Academic Year for providing knowledge on Copy Rights, Patents etc.

Item No. 5: To Review the end semester result analysis

IQAC reviewed the ODD semester results of the last Academic year and instructed to conduct Remedial Classes for Slow learners

Item No. 7: To review the feedback analysis

The Chairman presented the feedback analysis (collected from different stakeholders) and recommended to improve the areas requested for.





PRIYADARSHINI INSTITUTE OF SCIENCE AND TECHNOLOGY FOR WOMEN

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Website: www.priw.ac.in Email Id: jks_edu@yahoo.com Cell: +91-92466 25050.

Item No. 8: To review the enhancement activities for improving student capability.

Members reviewed the capacity development and skill enhancement programmes conducted during the academic year for III and IV year and appreciated for providing a platform.

Item No.10: Any other item with the permission of chair.

Members discussed about the prevailing conditions of COVID and importance of giving priority of health and safety measures for students & staff during the conduction of academic activities in the forth coming semester.

The meeting ended up with vote of thanks by IQAC coordinator, Principal & Chairman of IQAC thanked the members for their valuable suggestions and guidance in view of the development of institution.


IQAC Co-ordinator



Principal
PRINCIPAL

Priyadarshini Institute of
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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/ATT/ 2020-21/04

Date: 16-02-2021

Attendance Sheet

SNO	COMMITTEE MEMBERS	ROLE IN THE COMMITTEE	Signature
1	Dr. J. Laxmi Narayana, Principal	Chairman	
2	Mr. I. Narsimha Rao, Head, Dept of CSE	Member	
3	Mr. D. Ramesh, Head, Dept of ECE	Member	
4	Mr. M. Srinivas, Head, Dept of EEE	Member	
5	Mr. M. Satish, Head, Dept of H&S	Member	
6	Mr. I. Narsimha Rao, In charge, Exam Branch	Member	
7	Mr. K. Rammohan Rao, Training & Placement Officer	Member	
8	Mr. S. Anil Kumar, Management Nominee	Member	
9	Mr. A. Venkat Ramana, Administrative Officer	Member	
10	Mr. M. Kishore, Local Society Member	Member	
11	Ms. Boina Ujwala (186C1A0509) CSE	Member	
12	Ms. M. Kavya Sri (186C1A0456) ECE	Member	
13	K. Mounika, Alumni (CSE)	Member	
14	Mr. K. Koteswar Rao, Industrialist	Member	
15	Mrs. N. Jayamma, Assistant Professor of ECE	Co-Ordinator	

IQAC Co-ordinator



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IQAC Action Taken Report



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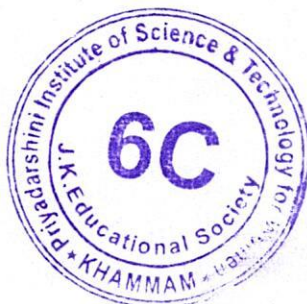
INTERNAL QUALITY ASSURANCE CELL

Action Taken Report of the meeting held on 16-02-2021

Sl. No.	Actionable Point	Action Taken
1.	Submission of course files	As per the subject allotment by the HOD, All the faculty members submitted course files
2	Conduction of seminars and workshops conducted on Intellectual Property Rights	In continuation to Seminars organized on IPRs since previous meeting, a seminar on IPR in India and decided to organize furthermore
3	End semester result analysis	As per the Result Analysis, the extra classes on specific subjects, video lectures, Guest Lectures to enhance the student skills and to improve the results in the current semester
4	Feedback Analysis	As per the feedback analysis done HODs addressed the deficiencies identified and advices provided by Students, Faculty and parents.
5	Student Capability Enhancement activities	To enhance the student capability seminars, Guest Lectures and raining programmes were conducted by all the Departments

jeo
IQAC CO-Ordinator

[Signature]
PRINCIPAL



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 KHAMMAM-507 003.

Estd: 2009

JNTUH College Code: 6C

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IQAC MEETINGS AY 2019-20

Estd: 2009

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Constitution of IQAC

AY 2019-20



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INTERNAL QUALITY ASSURANCE CELL(IQAC)


INTRODUCTION

The Internal Assurance Cell (IQAC) was established at Priyadarshini Institute of Science & Technology. The IQAC elected the Principal Dr. J. Laxmi Narayana as the Chairperson, and Dr.S. Neelima, Senior Faculty from the Department of CSE, was nominated as the Co-ordinator. The IQAC formation includes all stakeholders of the Institute, i.e., Students, Alumni, Senior Faculty, Members of Local Community, Industry experts and Members of the Management and Administration.

CONSTITUTION OF IQAC

The Internal Quality Assurance Cell (IQAC) has been constituted with the following members:

SNO	COMMITTEE MEMBERS	DESIGNATION	ROLE IN THE COMMITTEE
1	Dr. J. Laxmi Narayana	Principal	Chairman
2	Mr. Narsimha Rao	Head Dept of CSE	Member
3	Mr.D. Ramesh	Head Dept of ECE	Member
4	Mr.M. Srinivas	Head Dept of EEE	Member
5	Mr.M. Narsimha Rao	Head Dept of H&S	Member
6	Mr.I. Narsimha Rao	In charge, Exam Branch	Member
7	Mr.K. Rammohan Rao	Training And Placement Officer	Member
8	Mr._S.Anil Kumar	Management Nominee	Member
9	Mr.V. Nageswar Rao	Administrative Officer	Member
10	Mr. M. Kishore	Local Society Member	Member
11	Ms. D. Niharika(176C1A0423)	ECE	Member
12	Ms. B. Akhila(186C1A0202)	EEE	Member
13	Ms. A. Mounica (ECE)	Alumni	Member
14	Mr. K. Koteswar Rao	Industrialist	Member
15	Dr.S. Neelima	Associate Professor	Co-Ordinator
16	Mrs.N. Jayamma	Asst.Prof of ECE	Asst.Co-Ordinator


IQAC Co-ordinator




Principal
Priyadarshini Institute of
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OBJECTIVE

- The primary aim of IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- Periodic assessment of benchmarks for all courses and programs
- Instant internal quality checks for improvement of academic quality
- *Identification of strong, medium and low pace performers and providing suitable academic attachments and assignments.*
- Strive towards holistic quality of both students and faculty.
- Turnaround strategies for resource mobilization for R&D, consultancy and extension activities
- Enhance collaborative learning skills among stakeholders.

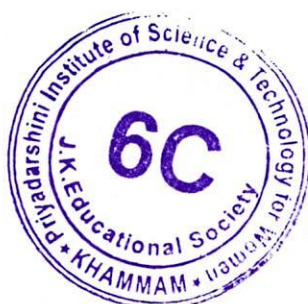
STRATEGIES

- Ensuring timely, efficient, and progressive performance of academic, administrative, and financial tasks.
- The relevance and quality of academic and research programs.
- Equitable access and affordability of academic programs for various sections of society.
- *Optimization and integration of modern methods of teaching and learning*
- The credibility of internal evaluation procedures.
- Ensuring the adequacy, maintenance, and functioning of the support structure and services.

FUNCTIONS OF IQAC

- Maintaining the complete documentation and record as per the UGC and NAAC requirements
- Collecting Feedback from students, parents and other Stakeholders on Quality related institutional processes
- Conducting the Academic Audit for each department and preparing the reports
- For organizing inter and intra-institutional workshops, quality seminars related themes, and promotion of quality initiatives.
- Documentation of the various programs /activities of the college, leading to quality improvement


IQAC Co-ordinator




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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/CIR/ 2019-20/01

Date: 06-07-2019

CIRCULAR

The first IQAC meeting is scheduled to be organized for the Academic Year 2019-20 in the Board Room on 08-07-2019 at 11.00 am. All the IQAC members are requested to attend the meeting.

Agenda for the Meeting

1. Discussion on Roles and Responsibilities of IQAC members
2. Discussion on Establishment of IQAC office
3. Discussion on NAAC
4. Guidelines for Preparation of the Course file, Time Tables, Academic and Administrative Audit

IQAC Co-ordinator

Principal
PRINCIPAL

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Ref: PRIW/IQAC/MOM/ 2019-20/01

Date: 10-07-2019

Minutes of Meeting

The first IQAC meeting of PRIW for the academic year 2019-2020 was held on 08-07-2019 at 11.00 AM in Board Room. The following discussions were made as per agenda of the meeting and the following decisions were taken.

Dr.S. Neelima, Coordinator IQAC, welcomed all the members of the IQAC. The meeting started with the permission of the principal.

Dr. J. Laxmi Narayana, Principal gave the institute presentation highlighting the various achievements of institute and students.

Item No. 1. Discussion on Roles and Responsibilities of IQAC members

Dr.S. Neelima introduced all the members of the IQAC. She explained the roles and responsibilities of IQAC members and also illustrated the benefits of IQAC.

M. Srinivas emphasized on benchmarking with reputed institute for academic excellence. He also suggested visiting nearby institute to know their work culture for improvement in the existing system.

Item No. 2. Discussion on Establishment of IQAC office

IQAC coordinator elaborated the importance of establishment of IQAC office in the Institute and it is decided that, new IQAC office will be established in the Institute. IQAC coordinator suggested place for IQAC office and requirements of furniture and other things for IQAC office. Dr. J. Laxmi Narayana, Principal has approved place for IQAC office and furniture requirements.

Item No. 3. Discussion on NAAC

It is decided to go for NAAC accreditation. During the discussion the members resolved to visit the NAAC accredited institutions for getting information and to understand the process followed in obtaining Accreditation.





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Item No. 4. Guidelines for Preparation of the Course file and Time Tables

IQAC coordinator presented the guidelines and templates for the preparation course file and time tables. After the discussion the members of IQAC approved the formats.

Meeting ended with thanking the members for their contribution during the meeting, by IQAC Member D. Ramesh.

IQAC Co-ordinator

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Principal

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INTERNAL QUALITY ASSURANCE CELL

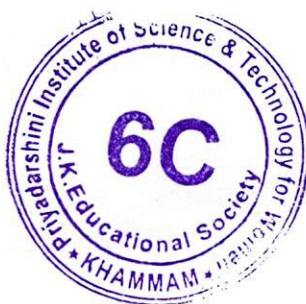
Ref: PRIW/IQAC/ATT/ 2019-20/01

Date: 08-07-2019

Attendance Sheet

SNO	COMMITTEE MEMBERS	ROLE IN THE COMMITTEE	Signature
1	Dr. J. Laxmi Narayana, Principal	Chairman	
2	Mr. I. Narsimha Rao, Head, Dept of CSE	Member	
3	Mr. D. Ramesh, Head, Dept of ECE	Member	
4	Mr. M. Srinivas, Head, Dept of EEE	Member	
5	Mr. M. Narsimha Rao, Head, Dept of H&S	Member	
6	Mr. I. Narsimha Rao, In charge, Exam Branch	Member	
7	Mr. K. Rammohan Rao, Training & Placement Officer	Member	
8	Mr. S. Anil Kumar, Management Nominee	Member	
9	Mr. V. Nageswar Rao, Administrative Officer	Member	
10	Mr. M. Kishore, Local Society Member	Member	
11	Ms. D. Niharika (176C1A0423) ECE	Member	
12	Ms. B. Akhila (186C1A0202) EEE	Member	
13	Ms. A. Mounika (ECE) Alumni	Member	
14	Mr. K. Koteswar Rao, Industrialist	Member	
15	Dr. S. Neelima, Associate Professor of CSE	Co-Ordinator	
16	Mrs. N. Jayamma, Assistant Professor of ECE	Asst. Co-Ordinator	

IQAC Co-ordinator



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IQAC Action Taken Report



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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report of the meeting held on 08-07-2019

Item No.	Actionable Point	Action Taken
1.	Roles and Responsibilities of IQAC members	<p>IQAC Coordinator and members are informed the following Roles and Responsibilities and members are adhered to them</p> <ul style="list-style-type: none"> Ensuring that academic, administrative, and financial tasks are executed in a timely, efficient, and progressively improving manner. The significance and excellence of academic and research programs. Ensuring fair access to and affordability of academic programs for all segments of society. Maximizing and incorporating contemporary teaching and learning methodologies. Sharing research findings and establishing connections with other institutions both within India and internationally.
2.	Establishment of IQAC office	Chairman, IQAC established IQAC Office with required infrastructure.
3.	Discussion on NAAC	After having extensive discussion on NAAC deputed Faculty to visit Vallurupalli Nageswara Rao Vignana Jyothi Institute of Engineering and Technology (VNRVJIET), Hyderabad and Anurag Group of Institutions for understanding the best practices to be evolved for obtaining the Accreditation.
4.	Preparation of the Course file, Time Tables	As per the formats approved by IQAC, Heads of the Departments instructed all the faculty to prepare Course Files and Time Tables in the prescribed Format and the faculty adopted the same.


IQAC CO-Ordinator


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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/CIR/ 2019-20/02

Date: 22-07-2019

CIRCULAR

This is to inform all the IQAC members that there will be a meeting scheduled on 23rd July, 2019 at 10.00am at Board Room, the points to be discussed are as per the Agenda given below. All IQAC members are requested to attend the meeting.

Agenda:


1. Confirmation of the minutes of 1st Meeting
2. Preparation of SWOC analysis for all Departments/College
3. Discussion on Initiation of NAAC Accreditation Process.
4. Discussion on Development of COs, POs, PSOs, PEOS
5. Discussion on Counselling mechanism
6. Conduction of Add-on Courses to fill the curriculum gaps
7. Measures to enhance teaching Learning Quality
8. Development of bridge Course for B. Tech. I years
9. Conduction of Orientation Day
10. Conduction of NSS Activities
11. Proposal to conduct field visits and Internship for Students
12. Organizing Parent Teacher Meeting as per University Calendar
13. Any other discussion with the permission of the chair


IQAC Co-Ordinator

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Ref: PRIW/IQAC/MOM/ 2019-20/02

Date: 25-07-2019

Minutes of Meeting

Dr. S. Neelima, Coordinator IQAC, welcomed all the members of the IQAC for the meeting held on 23rd July, 2019 at 10.00am in the Board Room. The meeting started with the permission of the principal. The following discussions were made as per agenda of the meeting and the following decisions were taken.

Item No.1: Confirmation of the minutes of 1st Meeting:

The minutes of the previous meeting were read by the IQAC coordinator and it was confirmed. As per the minutes of the meeting, the action taken report was discussed in the meeting.

Item No.2: Preparation of SWOC analysis for all Departments /College

It is decided and instructed all the Heads of the Departments to prepare SWOC analysis for all Departments as well as College.

Item No.3: Discussion on Initiation of NAAC Accreditation Process

NAAC coordinator elaborated the Process of NAAC Accreditation process and its benefits in the meeting. It is resolved to conduct Seminars and workshops to the faculty members to impart the quality standards in all spheres of Institution.

Item No.4: Discussion on Development of CO, POs, PSOs, and PEOS

NAAC Coordinator emphasized on COs, POs, PSO, and PEOs mapping, to ensure that the course outcomes contribute to the achievement of program outcomes and the fulfillment of program-specific requirements. Discussion taken place in between the members regarding their framework, and resolved to frame them constructively.

Item No.5: Discussion on Counselling mechanism

As Counselling Provides assistance and guidance to students in making the right choices in their studies as well as understand themselves and to resolve the issues that trouble them, the resolution is taken to design the Counselling form and conduct the Counseling twice in a semester

Item No.6: Conduction of Add-on Courses to fill the curriculum gaps

Discussion was taken place among the members about the gaps identified between the Curriculum and Industry requirements, and was resolved to conduct Add-on courses/Certificate courses with the help of external agency.





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Item No.7: Measures to enhance Teaching Learning Quality

To improve the teaching learning quality, it is accepted to conduct FDPs for Faculty, Seminars, Guest Lectures, Workshops and training programs for students on continuous basis.

Item No.8: Development of Bridge Course for B. Tech. I years

It is resolved to prepare Bridge Course covering basic contents of English Grammar, Mathematics, Physics and Chemistry and distribute among the B.Tech. I year students on the day of Induction Program to make them in understanding the B.Tech. Course easily.

Item No.9: Conduction of Orientation Day

It is resolved to conduct an Orientation Day for 2019-20 who got admission into B.Tech. I year students and Chairperson informed HOD, H&S to make arrangements for the Orientation Day.

Item No.10: Conduction of NSS Activities

Members appreciated the NSS coordinator for organizing different programs for the community. It is resolved to conduct societal activities like Dental Camp, Technology usage in Farming etc. by the NSS Cell

Item No.11: Proposal to conduct field visits and Internship for Students:

To provide Industry exposure along with the Curriculum, it is resolved to conduct Field Visits and Internships particularly for B.Tech. III- and IV-year students

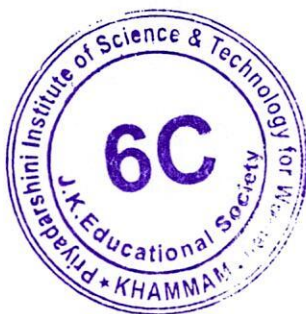
Item No.12: Organizing Parent Teacher Meeting as per University Calendar

It is resolved to conduct parent teacher meeting as per the university Calendar and points to be addressed also discussed extensively.

Item No. 13: Any other discussion with the permission of the chair

Chairman enquired about the faculty publications, seminars, workshops, attended and suggested to keep on publishing papers by actively participating in a greater number of seminars and workshops as well


IQAC Co-ordinator




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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/ATT/ 2019-20/02

Date: 23-07-2019

Attendance Sheet

SNO	COMMITTEE MEMBERS	ROLE IN THE COMMITTEE	Signature
1	Dr. J. Laxmi Narayana, Principal	Chairman	
2	Mr. I. Narsimha Rao, Head, Dept of CSE	Member	
3	Mr. D. Ramesh, Head, Dept of ECE	Member	
4	Mr. M. Srinivas, Head, Dept of EEE	Member	
5	Mr. M. Narsimha Rao, Head, Dept of H&S	Member	
6	Mr. I. Narsimha Rao, In charge, Exam Branch	Member	
7	Mr. K. Rammohan Rao, Training & Placement Officer	Member	
8	Mr. S. Anil Kumar, Management Nominee	Member	
9	Mr. V. Nageswar Rao, Administrative Officer	Member	
10	Mr. M. Kishore, Local Society Member	Member	
11	Ms. D. Niharika (176C1A0423) ECE	Member	
12	Ms. B. Akhila (186C1A0202) EEE	Member	
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15	Dr. S. Neelima, Associate Professor of CSE	Co-Ordinator	
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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report of the meeting held on 23-07-2019

Item No.	Actionable Point	Action Taken
1.	To confirm the previous meeting minutes and ATR	No comments were received on the resolutions made in the previous meeting and ATR
2.	Preparation of SWOC analysis for all Departments /College	SWOC (Strengths, Weaknesses, Opportunities and Challenges) analysis of the institution and Departments are prepared by Heads of the Dept and with the involvement of all IQAC members.
3.	Initiation of NAAC Accreditation Process	After having extensive discussion on NAAC deputed Faculty to visit Vallurupalli Nageswara Rao Vignana Jyothi Institute of Engineering and Technology (VNRVJIET), Hyderabad and Anurag Group of Institutions for understanding the best practices to be evolved for obtaining the Accreditation
4.	Development of COs, POs, PSOs, PEOS	Identified the program's learning objectives and outcomes, and Developed COs, POs, PSOs and PEos. Developed specific measurable achievable relevant and timebound PSOs and Ensured PSOs are concise, clear and easy to understand PSOs align with the programs overall learning objectives and outcomes. Verified that PSOs contribute to the achievement of program outcomes
5.	Counselling mechanism	Adopted the Counseling mechanism in all the Departments to provide support, guidance, and resources to help them to navigate the challenges they are facing in their academic and personal live
6.	Conduction of Add-on Courses to fill the curriculum gaps	Identified the need for Add-on courses based on industry demand and student needs, Organised the Add-on Courses.
7.	Measures to enhance teaching Learning Quality	Deputed faculty to FDPs, workshops and Conferences to enhance teaching skills and knowledge. experienced teachers are paired with new teachers for guidance and support.





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8.	Development of bridge Course for B. Tech. I years	Developed Bridge course by the I year Faculty including English, Physics, Chemistry and Mathematics to help students transition from Intermediate to college by developing their academic skills and knowledge in chemistry, writing, reading and science.
9.	Conduction of Orientation Day	Orientation Day was organized on August 1 st , 2019 as per JNTUH Academic Calendar 2019-20
10	Conduction of NSS Activities	Conducted NSS activities like Environmental Sanction and Disposal of Garbage and Composting, Eye Testing Camp etc.
11	Proposal to conduct field visits and Internship for Students	Conducted Field Visits and Students undergone internship programmes.
12	Organizing Parent Teacher Meeting as per University Calendar	<p>Planning and Preparation: Organizing Committee Formed: A team of teachers and administrative staff was assigned to manage the meet. Objectives Set: Aimed at discussing student progress, addressing parent concerns, and fostering collaboration between home and school. Date and Time Chosen: Scheduled for 9th NOV 2019 from 10.00 am to 1.00 pm in the college premises</p> <p>2. Invitations and Promotion: Notification Sent: Notices sent home with students and via social media to all parents. Event Promoted: Information about the meet shared through the social media.</p> <p>3. Evaluation and Reporting: Outcomes Assessed: Evaluated the effectiveness of the meet and reviewed feedback. Report Provided: Submitted a detailed report on the meeting's success and areas for improvement.</p>


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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/CIR/ 2019-20/03

Date: 04-10-2019

CIRCULAR

This is to inform all the IQAC members that there will be a meeting scheduled on 5th October 2019 at 10.00am at Board Room, the points to be discussed are as per the agenda given below. All IQAC members are requested to attend the meeting.

Agenda:

1. To read and confirm the minutes of the previous meeting and the action taken report
2. Discussion on MOUs and Collaborations.
3. Enhancement of Faculty Profile and Quality
4. Identification of Active and Slow learners
5. Discussion on Outcome based education
6. Research proposals and Publications
7. Proposal to conduct Alumni Meet
8. Remedial Classes for Slow Learners
9. Any other discussion with the permission of the chair


IQAC Co-ordinator


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Ref: PRIW/IQAC/MOM/ 2019-20/03

Date: 07-10-2019

Minutes of Meeting

Dr. S. Neelima, Coordinator IQAC, welcomed all the members of the IQAC for the meeting held on 5th October, 2019 at 10.00am at Board Room. The meeting started with the permission of the principal. The following discussions were made as per agenda of the meeting and the following decisions were taken.

Item No. 1. Confirmation of the minutes of previous Meeting:

The minutes of the previous meeting was read by the IQAC coordinator and it was confirmed. As per the minutes of the meeting, the action taken report was discussed in the meeting.

Item No. 2. Discussion on MOUs and Collaborations:

It is resolved in the meeting to have MOUs and Collaborations with different Industries and Institutes to provide practical knowledge and inputs beyond the curriculum.

Item No. 3. Enhancement of Faculty Profile and Quality

It is decided to conduct Faculty Development Programmes, Workshops and Seminars for the faculty and encourage faculty to participate in seminars, Workshops and FDPs conducted by different Institutions.

Item No. 4. Identification of Active and Slow learners

Discussion taken place between the members about the mechanism to Identify Active Learners and Slow Learners and resolved that HODs should collect the list of Active and Slow learners identified by the Concerned Subject Faculty.

Item No. 5. Discussion on Outcome based education

An extensive discussion made about the Outcome based education and resolved that all should do follow student-centric teaching and learning methodology in which the course delivery, assessment are planned which can achieve stated objectives and outcomes.





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Item No. 6. Research proposals and Publications

It is resolved that the faculty members have to publish papers in renowned journals and prepare the research proposals for funding.

Item No. 7. Proposal to conduct Alumni Meet

It is proposed to conduct the Alumni meet within one month and instructed the Alumni committee to initiate the process.

Item No. 8. Remedial Classes for Slow Learners

To improve the understanding and performance of Slow learners, it is resolved to conduct extra classes and HODs are instructed to prepare Time table for remedial Classes

Item No. 9: Any other discussion with the permission of the chair

The chairman IQAC suggested the HODs to encourage faculty and students to acquire handson activities

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**INTERNAL QUALITY ASSURANCE CELL**


Ref: PRIW/IQAC/ATT/ 2019-20/03

Date: 05-10-2019

Attendance Sheet

SNO	COMMITTEE MEMBERS	ROLE IN THE COMMITTEE	Signature
1	Dr. J. Laxmi Narayana, Principal	Chairman	
2	Mr. I. Narsimha Rao, Head, Dept of CSE	Member	
3	Mr. D. Ramesh, Head, Dept of ECE	Member	
4	Mr. M. Srinivas, Head, Dept of EEE	Member	
5	Mr. M. Narsimha Rao, Head, Dept of H&S	Member	
6	Mr. I. Narsimha Rao, In charge, Exam Branch	Member	
7	Mr. K. Rammohan Rao, Training & Placement Officer	Member	
8	Mr. S. Anil Kumar, Management Nominee	Member	
9	Mr. V. Nageswar Rao, Administrative Officer	Member	
10	Mr. M. Kishore, Local Society Member	Member	
11	Ms. D. Niharika (176C1A0423) ECE	Member	
12	Ms. B. Akhila (186C1A0202) EEE	Member	
13	Ms. A. Mounika (ECE) Alumni	Member	
14	Mr. K. Koteswar Rao, Industrialist	Member	
15	Dr. S. Neelima, Associate Professor of CSE	Co-Ordinator	
16	Mrs. N. Jayamma, Assistant Professor of ECE	Asst. Co-Ordinator	


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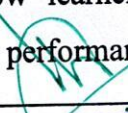
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Action Taken Report of the meeting held on 05-10-2019

Sl. No.	Actionable Point	Action Taken
1.	MOUs and Collaborations	During the Academic year conducted events with Resource Persons from the Companies and Educational Institutions with which college is having MOUs and Collaborations
2.	Enhancement of Faculty Profile and Quality	To Enhance Faculty Profile Quality, they are encouraged to do courses in NPTEL and participate in seminars and conferences in their domain
3.	Identification of Active and Slow learners	Faculty Identified slow learners base on the Academic performance for and conducted Remedial classes for improving their performance.
4.	Discussion on Outcome based education	Conducted seminar on outcome-based education to provide the knowledge
5.	Research proposals and Publications	As per the resolution take to encourage faculty to publish papers, college is providing funding for the enhancement of Knowledge by publications
6.	Conduction of Alumni Meet	Conducted Alumni meet in the college premises on October 20 th , 2019 in the college premise
7.	Remedial Classes for slow learners	Extra Classes were conducted to slow learners based on the previous semester results to improve the performance


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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/CIR/ 2019-20/04


Date: 03-01-2020

CIRCULAR


This is to inform all the IQAC members that there will be a meeting scheduled on 4th January 2020 at 10.00am at Board Room, the points to be discussed are as per the Agenda given below. All IQAC members are requested to attend the meeting.

Agenda:

1. To read and confirm the minutes of the previous meeting and the action taken report
2. Submission of Coursefiles.
3. Attainment of Course Outcomes, Programme Outcomes and programme Specific Outcomes
4. Placement Statistics of 2018-19
5. Any other discussion with the permission of the chair


IQAC Co-Ordinator




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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/MOM/ 2019-20/04

Date: 06-01-2020

Minutes of Meeting

Dr. S. Neelima, Coordinator IQAC, welcomed all the members of the IQAC for the meeting held on 4th January, 2020 at 10.00am at Board Room. The meeting started with the permission of the principal. The following discussions were made as per agenda of the meeting and the following decisions were taken

Item No.1: Confirmation of the minutes of previous Meeting

The minutes of the previous meeting was read by the IQAC coordinator and it was confirmed. As per the minutes of the meeting, the action taken report was discussed in the meeting.

Item No.2: Submission of Course files:

IQAC Coordinator requested all the HODs to submit course files

Item No.3: Attainment of Course Outcomes, Programme Outcomes and Programme Specific Outcomes:


IQAC Coordinator framed guidelines for attainment of Course Outcomes, Programme Outcomes and Programme Specific Outcomes

Item No.4: Placement Statistics of 2018-19

Reviewed the placement statistics of 2018-19. The analysis was made on the Total Students, Eligible and interest Students, Companies Visited etc.

Item No. 5: Any other discussion with the permission of the chair

Chairman enquired about the faculty publications, seminars, workshops, attended and suggested to keep on publishing papers by actively participating in more number of seminars and workshops as well


IQAC Co-ordinator

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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/ATT/ 2019-20/04

Date: 04-01-2020

Attendance Sheet

SNO	COMMITTEE MEMBERS	ROLE IN THE COMMITTEE	Signature
1	Dr. J. Laxmi Narayana, Principal	Chairman	
2	Mr. I. Narsimha Rao, Head, Dept of CSE	Member	
3	Mr. D. Ramesh, Head, Dept of ECE	Member	
4	Mr. M. Srinivas, Head, Dept of EEE	Member	
5	Mr. M. Narsimha Rao, Head, Dept of H&S	Member	
6	Mr. I. Narsimha Rao, In charge, Exam Branch	Member	
7	Mr. K. Rammohan Rao, Training & Placement Officer	Member	
8	Mr. S. Anil Kumar, Management Nominee	Member	
9	Mr. V. Nageswar Rao, Administrative Officer	Member	
10	Mr. M. Kishore, Local Society Member	Member	
11	Ms. D. Niharika (176C1A0423) ECE	Member	
12	Ms. B. Akhila (186C1A0202) EEE	Member	
13	Ms. A. Mounika (ECE) Alumni	Member	
14	Mr. K. Koteswar Rao, Industrialist	Member	
15	Dr. S. Neelima, Associate Professor of CSE	Co-Ordinator	
16	Mrs. N. Jayamma, Assistant Professor of ECE	Asst. Co-Ordinator	

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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report of the meeting held on 04-01-2020

Sl. No.	Actionable Point	Action Taken
1.	Submission of Course Files	Course files of the previous semester collected by all the HODs and verified the necessary details regarding the batch, assessment, and overall outcomes of the course.
2.	Attainment of Course outcomes, Programme outcomes and Programme Specific outcomes	As the Program Outcomes (POs) and Program Specific Outcomes (PSOs) are accomplished through curriculum. Course Outcomes (COs) are defined for each course and they are mapped by the faculty to POs and PSOs.
3.	Placement Statistics for 2018-19	Placement Statistics for 2018-19 has been prepared and based on the feedback given by the students and Companies chalked out training programmes for the current academic year.


IQAC CO-Ordinator


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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/CIR/ 2019-20/05


Date: 02-03-2020


CIRCULAR

This is to inform all the IQAC members that there will be a meeting scheduled on 3rd March 2020 at 10.00am in the Board Room, the points to be discussed are as per the Agenda given below. All IQAC members are requested to attend the meeting.

Agenda:

1. To read and confirm the minutes of the previous meeting and the action taken report
2. Review on Activates conducted under MOUs and Collaborations.
3. Review on Value Added Courses, Bridge Course.
4. Review on Feedback
6. Review on Seminars, Workshops and guest Lectures
7. Review on Counselling
8. Preparation of Master Timetable for next Semester
9. Any other discussion with the permission of the chair


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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/MOM/ 2019-20/05

Date: 05-03-2020

Minutes of Meeting

Dr. S. Neelima, Coordinator IQAC, welcomed all the members of the IQAC for the meeting held on 3th March 2020 at 10.00am in the Board Room. The meeting started with the permission of the principal. The following discussions were made as per agenda of the meeting and the following decisions were taken

Item No.1: Confirmation of the minutes of previous Meeting:

The minutes of the previous meeting was read by the IQAC coordinator and it was confirmed. As per the minutes of the meeting, the action taken report was discussed in the meeting.

Item No.2: Review on Activates conducted under MOUs and Collaborations:

The IQAC appreciated having MOU's and appraised the activities organized under each MOU

Item No.3: Review on Value Added Courses, Bridge Course

Members of the meeting expressed their satisfaction on Value Added courses conducted during the Semester and Bridge Course provided for B.Tech. I year Students and recommended to have more value-added courses.

Item No.4: Review on Feedback

Reviewed the feedback collected from all the stakeholders and the major remarks identified are discussed. Chairman IQAC suggested to consider the remarks identified and take necessary action.

Item No.5: Review on Seminars, Workshops and Guest Lectures

The Council Reviewed and congratulated all the Heads of the Departments for organizing the Seminars, Workshops and Guest Lectures to enhance the Knowledge among the Students. Also appreciated for providing inputs to the students beyond the curriculum.

Item No.6. Review on Counselling

Members appreciated the mechanism followed in conducting the counseling to the students and suggested to conduct the mentoring/counseling process as and when required.



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Item No.8: Preparation of Master Time Table

The members suggested to prepare the Master Timetable for the next semester by considering the University Academic Calander.

Item No.9: Any other discussion with the permission of the chair

IQAC appreciated the efforts of the faculty for encouraging students to participate actively in cocurricular and extracurricular activities actively


IQAC Co-ordinator


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INTERNAL QUALITY ASSURANCE CELL

Ref: PRIW/IQAC/ATT/ 2019-20/05

Date: 04-04-2020

Attendance Sheet

SNO	COMMITTEE MEMBERS	ROLE IN THE COMMITTEE	Signature
1	Dr. J. Laxmi Narayana, Principal	Chairman	
2	Mr. Narsimha Rao, Head, Dept of CSE	Member	
3	Mr. D. Ramesh, Head, Dept of ECE	Member	
4	Mr. M. Srinivas, Head, Dept of EEE	Member	
5	Mr. M. Narsimha Rao, Head, Dept of H&S	Member	
6	Mr. I. Narsimha Rao, In charge, Exam Branch	Member	
7	Mr. K. Rammohan Rao, Training & Placement Officer	Member	
8	Mr. S. Anil Kumar, Management Nominee	Member	
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14	Mr. K. Koteswar Rao, Industrialist	Member	
15	Dr. S. Neelima, Associate Professor of CSE	Co-Ordinator	
16	Mrs. N. Jayamma, Assistant Professor of ECE	Asst. Co-Ordinator	


IQAC Co-ordinator




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IQAC Action Taken Report



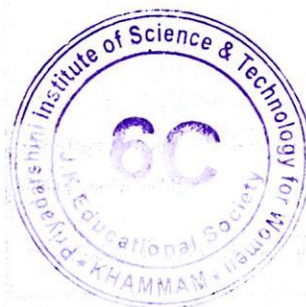
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Action Taken Report of the meeting held on 03-03-2020

Sl. No.	Actionable Point	Action Taken
1.	Activities conducted under MOUs and Collaboration	FDPs and Seminars are conducted successfully during the Academic year with Institutions collaborated
2.	Conduction of value added courses and preparation of Bridge Course	Conducted Value Added courses for and prepared Bridge courses for I years
3.	Submission of Course Files	Course files of the previous semester collected by all the HODs and verified the necessary details regarding the batch, assessment, and overall outcomes of the course.
4.	Feedback Analysis	As per the feedback analysis done HODs addressed the deficiencies identified and advices provided by Students, Faculty and parents.
5.	Conduction of seminars , workshops and Guest Lectures conducted	In continuation to Seminars, Workshops and Guest Lectures organized since previous meeting, further more conducted during the period
6.	Counseling	Adopted the Counseling mechanism in all the Departments to provide support, guidance, and resources to help them to navigate the challenges they are facing in their academic and personal live
7.	Master Time Table	Master Timetable Prepared for the next semester

IQAC CO-Ordinator



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